

# **VOLUNTEER JOB DESCRIPTION**

|             |                           | VOLUNTEER JOB DESCRIPTION |
|-------------|---------------------------|---------------------------|
| JOB TITLE:  | Drum Circle Volunteer 55+ |                           |
| REPORTS TO: |                           |                           |
| SUMMARY     |                           |                           |

### RESPONSIBILITIES

1. Volunteers will help the staff facilitator with in-branch programs and/or outreach sessions

#### **QUALIFICATIONS**

- We are looking for older adults 55+ for this position
- Volunteers must obtain and submit a Police Vulnerable Sector Check prior to participating in program.
- Ability to courteously work with all segments of the community in a respectful manner
- Punctual and dependable

### TIME COMMITMENT

 As needed. Volunteers can elect to volunteer when they are available, and when programs or outreach are scheduled.

#### **APPLICATION PROCESS**

- Volunteers must complete and submit a Drum Circle Volunteer job description application.
- Volunteers must successfully complete an interview.
- Volunteers must provide 2 Letters of Reference
- · Volunteers must complete the 'Release of Liability, Waiver of Claims, and Assumption of Risks' form

#### **TRAINING**

 Volunteers must attend an orientation/training session prior to participating in their first program and must complete the mandatory online training segment.

#### **BENEFITS**

- Engagement with the community
- Social connection
- Fun

## OTHER

Vaughan Public Libraries aspires to engage volunteers who represent the diversity of the community we serve. VPL is committed to equity in its policies, practices, and programs, and we support diversity in our services to the public, our volunteers and work environment. All qualified individuals who would contribute to the further diversification of our organization are encouraged to apply.

Vaughan Public Libraries is committed to the principles of the *Accessibility for Ontarians with Disability Act (AODA)*. As such, we strive to make our volunteer selection process as accessible as possible and provide accommodations as required. If you require accommodations during the volunteer application and selection process, please notify the staff member responsible for the volunteer position you are applying for. Vaughan Public Libraries is also committed to ensuring that confidentiality is maintained throughout all aspects of the volunteer selection process.