PURPOSE

The purpose of the Copyright Policy is to clarify Vaughan Public Libraries' (VPL) position related to Copyright legislation.

ROLE AND RESPONSIBILITY

VPL respects copyright and other intellectual property rights. Most of the material in VPL's collections is subject to copyright held by others. In such cases, there may be restrictions on reproduction. It is not the role of VPL staff to interpret the *Copyright Act* for customers. Responsibility regarding copyright arising in connection with the use of the copy is the responsibility of the customer making the copy, whether the customer uses their own or library equipment to make the copy. VPL will make available copies of the *Copyright Act* (the "*Act*") and post signage to make customers aware of the *Copyright Act*.

COPYING IS PERMITTED UNDER FAIR DEALING

Fair dealing is a long-standing feature of Canadian copyright law that permits certain uses of copyright material in ways that do not unduly threaten the interests of copyright owners, but which could have significant social benefits – but only if they are fair.

Fair dealing is not a blank cheque. Fair dealing in Canada is limited to eight specific purposes: research, private study, criticism, review, news reporting, education, satire and parody.

1.   VPL staff and customers may make single copies for specific purposes under the fair dealing provision of the *Copyright Act*.

2.   The specific purposes are research, private study, criticism, review, news reporting, education, satire and parody. Any doubt concerning the legitimacy of staff copying for these purposes will be referred to a VPL supervisor.

3.   Discretion must be used as to the amount of copying. No copies will be made for any purpose other than research, private study, criticism, review, news reporting, education, satire or parody.

4.   VPL's copying services, whether the copy is made by VPL staff or a customer, are provided without a motive of financial gain. The fee charged is intended to cover a portion of VPL's costs.