

JOB TITLE	DRIVER/PORTER
Recruitment Ref #	UN-DRV03
Location	Travel between branch locations
Salary	\$25.21 per hour
Start Date	June 2026
Hours	76 hours averaged over a 4 week period. Branch schedules include weekdays, evenings, Saturdays and Sundays; candidates must be available to work 67% of shifts (12 of 18) to be considered.
Responsibilities	Responsible for the pick-up and delivery of library material bins between all Vaughan Public Library (VPL) branches on a regularly scheduled basis. Responsible for the pick-up and delivery of postal box mail and parcels, the moving of equipment, furniture and other materials. Performs other miscellaneous duties.
Requirements	<ul style="list-style-type: none"> • Secondary School Graduation Diploma. • Minimum one year of delivery/portering experience preferred. • Possess and maintain a Valid Ontario Class “G” Driver’s License in good standing. • Must be able to perform work involving moderate physical strain such as: lifting, carrying, pulling, pushing heavy or awkward objects that can weigh up to 23kg.
How to Apply	Applicants for this position must submit an up-to-date resume, accompanied by a covering letter stating the position and Recruitment Reference #UN-DRV03. Incomplete submissions will not be accepted. Applications should be addressed to: Recruitment Office, Vaughan Public Libraries, 2191 Major Mackenzie Drive, Vaughan, Ontario L6A 4W2. Submissions are accepted by applying through our Applicant Tracking System on our website at https://www.vaughanpl.info/jobs#ats
Closing Date of Posting	NO LATER THAN THURSDAY, JUNE 11, 2026 BY 4:00 P.M.
For Further Information	Please contact vpjobs@vaughan.ca
Other	<p>In order to qualify for permanent employment within any department or service location with the Vaughan Public Library Board, an applicant must not be related to any member of staff of that department or service location.</p> <p>Vaughan Public Libraries aspires to employ a staff that fully represents the diversity of the community we serve. VPL is committed to equity in its policies, practices, and programs, and we support diversity in our services to the public, our staff complement and in the work environment. All qualified individuals who would contribute to the further diversification of our organization are encouraged to apply. Vaughan Public Libraries is a proud recipient of the Angus Mowat Award of Excellence, awarded by the Ministry of Tourism, Culture and Sport for our Belonging Initiative. This celebrated an all-encompassing movement toward diversity, equity and inclusion across the entire organization — in our corporate culture, our operations and our relationship with the community, through services, resources, programming and spaces.</p> <p>Vaughan Public Libraries is committed to the principles of the Accessibility for Ontarians with Disability Act (AODA). As such, we strive to make our recruitment, assessment, and selection process as accessible as possible and provide accommodations as required for applicants with disabilities. If you require any accommodations at any point during the application and hiring process, please contact vpjobs@vaughan.ca. Vaughan Public Libraries is also committed to ensuring that confidentiality is maintained throughout all aspects of the recruitment cycle.</p> <p>Artificial Intelligence (AI) Transparency Notice At Vaughan Public Libraries, we are committed to transparency and fairness in our recruitment process. While we utilize an Applicant Tracking System, we do not currently use AI technology to screen, assess or select applicants during to the recruitment process. All candidate evaluations are conducted through direct human interaction, ensuring that hiring decisions are based on a thorough review of qualifications, skills, and experience. We remain committed to transparency, fairness, and compliance with all relevant legislation, including Bill 149, in order to protect the rights and privacy of all applicants.</p>