

Job Title:	LIBRARY MANAGER
Recruitment Ref #:	JD-LM101
Location:	To be Determined
Start Date:	December 2018
Hours:	35 hours per week as scheduled. Branch schedule includes weekdays, evenings, Saturdays and Sundays.
Responsibilities:	The Library Manager provides leadership to staff to ensure effective and efficient delivery of library services; ensures operational effectiveness through continuous improvement; and oversees the daily operation of the library. Directly responsible for the supervision of staff and management of the physical plant. The Library Manager actively and effectively supports Vaughan Public Libraries' <i>Vision, Mission and Corporate Values</i> .
Requirements:	<ul style="list-style-type: none"> • Master Degree of Library and Information Science from an accredited library faculty or a recognized equivalent library degree. • Three years related public library experience, including at least one year in a supervisory capacity in a public service environment. • Demonstrated ability to communicate effectively, both written and orally. • Demonstrated ability and enthusiasm for working with the public. • Experience and understanding of electronic library systems and electronic information resources. • Ability to speak languages other than French or English and relevant to the communities served in is an asset.
How to Apply:	Applicants for this position must submit an up-to-date resume, accompanied by a covering letter stating the position and recruitment reference #JD-LM101. Incomplete submissions will not be accepted. Applications should be addressed to: The Recruitment Office, Vaughan Public Libraries, 2191 Major Mackenzie Drive, Vaughan, Ontario L6A 4W2. Submissions are accepted either by mail or by email at vpljobs@vaughan.ca
Closing Date of Posting:	NO LATER THAN SUNDAY, OCTOBER 28, 2018
For further information:	Contact Christine Fiorini, Executive Manager, Staff Engagement, at 905-653-7323, extn. 4607.
Other:	<p>In order to qualify for permanent employment within any department or service location with the Vaughan Public Library Board, an applicant must not be related to any member of staff of that department or service location.</p> <p>Vaughan Public Libraries is committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.</p>