

**MINUTES OF LIBRARY BOARD MEETING AGENDA**

**Thursday, December 21, 2023**

**Venetian Banquet Hall, 219 Romina Drive, Concord – 7:00 pm**

**Gary Sangha**  
Chair

**Antonella Nicaso**  
Vice Chair

**Chris Ainsworth**  
Trustee

**Sara Camilleri**  
Trustee

**Denise Da Ros-Presutti**  
Trustee

**Mario Ferri**  
Trustee

**Akash Goyal**  
Trustee

**Carol Herzog**  
Trustee

**Lauri Hewitt**  
Trustee

**Marilyn Iafrate**  
Trustee

**Manjit Kaur**  
Trustee

**Palma Pallante**  
Trustee

**Loreta Pavese**  
Trustee

**Mario Racco**  
Trustee

**Harpreet Rindi**  
Trustee

**Adriano Volpentesta**  
Trustee

**Richard Wu**  
Trustee

Present: G. Sangha (Board Chair), C. Ainsworth, S. Camilleri, D. Da Ros-Presutti, A. Goyal, C. Herzog, L. Hewitt, M. Iafrate, M. Kaur, A. Nicaso, P. Pallante, L. Pavese, M. Racco, A. Volpentesta

Regrets: M. Ferri, H. Rindi, R. Wu

In Attendance: M. Singleton, Chief Executive Officer  
A. Dowiat Vine, Deputy CEO Growth & Communications  
C. Fiorini, Deputy CEO Corporate Services  
L. McDonough, Deputy CEO Customer Experience  
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:00 pm, the Chair called the meeting to order.

2. **VPL LAND ACKNOWLEDGEMENT**

3. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF AGENDA**

4.1 **Items to be Added or Deleted**

None.

4.2 **Motion to Adopt the Agenda**

**MOTION: THAT the agenda be adopted as presented.**  
**MOVED BY: A. Nicaso**  
**SECONDED BY: L. Hewitt**  
**MOTION CARRIED.**

5. **ADOPTION OF MINUTES OF NOVEMBER 16, 2023**

**MOTION: THAT the minutes of November 16, 2023 be adopted as presented.**  
**MOVED BY: A. Nicaso**  
**SECONDED BY: P. Pallante**  
**MOTION CARRIED.**

6. **IN-CAMERA MEETING**

6.1 **Motion to Move In-Camera**

**MOTION: THAT the meeting move In-Camera.**  
**MOVED BY: L. Hewitt**  
**SECONDED BY: D. Da Ros-Presutti**  
**MOTION CARRIED.**

The meeting moved In-Camera at 7:02 pm. M. Singleton, A. Dowiat Vine, C. Fiorini and L. McDonough left the meeting.

## IN-CAMERA MEETING

### 6.2 Adoption of In-Camera Minutes of November 16, 2023

**MOTION:** THAT the In-Camera minutes of November 16, 2023 be adopted as presented.  
**MOVED BY:** A. Nicaso  
**SECONDED BY:** M. lafrate  
**MOTION CARRIED.**

### 6.3 CEO's 2023 Performance Evaluation (Confidential Verbal Report)

### 6.4 Motion to Return to Open Session

**MOTION:** THAT the meeting return to Open Session.  
**MOVED BY:** C. Ainsworth  
**SECONDED BY:** C. Herzog  
**MOTION CARRIED.**

The meeting returned to Open Session at 7:03 pm.

## OPEN SESSION

### 6.5 Motion to Ratify all Actions Taken In-Camera

**MOTION:** THAT the Board ratify all actions taken In-Camera.  
**MOVED BY:** L. Hewitt  
**SECONDED BY:** D. Da Ros-Presutti  
**MOTION CARRIED.**

## 7. Communications

### 7.1 Library Articles

### 7.2 News Clippings – November 2023

### 7.3 Thank You Card

**MOTION:** THAT the Board receive the Communications.  
**MOVED BY:** A. Nicaso  
**SECONDED BY:** S. Camilleri  
**MOTION CARRIED.**

## 8. REPORTS

### 8.1 Management Report for November 2023 and YTD Performance Indicator Reports

**MOTION:** THAT the Board receive the Management Report for November 2023 and YTD Performance Indicators.  
**MOVED BY:** L. Pavese  
**SECONDED BY:** A. Goyal  
**MOTION CARRIED.**

### 8.2 Corporate Business Outcome Measures – Q3 2023

**MOTION:** THAT the Board receive the Corporate Business Outcome Measures for Q3-2023.  
**MOVED BY:** A. Nicaso  
**SECONDED BY:** A. Volpentesta  
**MOTION CARRIED.**

8.3 **VPL Customer Satisfaction Survey**

**MOTION:** THAT the Board receive the report on the VPL Customer Satisfaction Survey 2023.  
**Moved BY:** L. Pavese  
**SECONDED BY:** D. Da Ros-Presutti  
**MOTION CARRIED.**

8.4 **2023 Annual Grant Report**

**MOTION:** THAT the Board receive the 2023 Annual Grant Report.  
**Moved BY:** P. Pallante  
**SECONDED BY:** M. Kaur  
**MOTION CARRIED.**

9. **UPCOMING EVENTS AND MEETINGS**

**Library Board Meeting**

Thursday, January 18, 2024 – 7:00 pm – Civic Centre Resource Library

**OLA Conference 2024**

January 24 to 27, 2024 – Metro Toronto Convention Centre

**Special Library Board Meeting**

January 2024 – date & location to be determined.

10. **ADJOURNMENT**

The meeting adjourned at 7:44 pm on a motion by L. Pavese, seconded by M. Iafrate.

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*Board Chair*

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*Secretary-Treasurer*