



2191 Major Mackenzie Drive, Vaughan, Ontario L6A 4W2

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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

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MINUTES OF LIBRARY BOARD MEETING

Thursday, November 21, 2019 – 7:00 p.m. – Pierre Berton Resource Library

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Bruno Riga
Trustee

Gino Rosati
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, R. Cinelli, D. Da Ros-Presutti, L. Hewitt, M. Iafrate, M. Kaur (to 9:08 pm), D. Lazar, H. Malik, A. Nicaso, P. Pallante, L. Pavese, B. Riga (to 8:45 pm), G. Thompson, R. Wu

Regrets: M. Ferri, G. Rosati

Absent: S. Yeung Racco

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Growth & Communication
M. Guy, Director of Information Technology & Collections
L. McDonough, Director of Customer Experience
S. Vander Werff, Director of Finance & Community Spaces
P. Yovdoshuk, Recorder

Guest: Ben Hagon, Creative Director, Intent

1. **CALL TO ORDER**

As there was a quorum at 7:07 pm, the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

3. **ADOPTION OF AGENDA**

3.1 **Agenda Items to be Added or Deleted**

None.

3.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.

MOVED BY: H. Malik

SECONDED BY: L. Hewitt

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF OCTOBER 17, 2019**

MOTION: THAT the minutes of October 17, 2019 be adopted as presented.

MOVED BY: P. Pallante

SECONDED BY: G. Thompson

MOTION CARRIED.

5. IN-CAMERA MEETING

Staff left the meeting.

5.1 Move In-Camera

MOTION: THAT the meeting move In-Camera.
Moved BY: D. Da Ros-Presutti
SECONDED BY: H. Malik
MOTION CARRIED.

The meeting moved In-Camera at 7:10 pm.

CLOSED SESSION**5.2 Return to Open Session**

MOTION: THAT the meeting return to Open Session.
Moved BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

The meeting returned to Open Session at 7:22 pm.

Staff returned to the meeting.

OPEN SESSION**5.3 Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
Moved BY: R. Wu
SECONDED BY: G. Blackman
MOTION CARRIED.

As the arrival of the Board's guest, Ben Hagon, was delayed, the Board proceeded to the next agenda item.

7. CORRESPONDENCE

- 7.1 Library Articles
- 7.2 Promotional Articles about VPL
- 7.3 *What's On* Guide – December 2019/January & February 2020

MOTION: THAT the Board receive the items of correspondence.
Moved BY: M. Iafrate
SECONDED BY: R. Cinelli
MOTION CARRIED.

8. REPORTS**8.1 Management Report for October 2019, YTD Performance Indicator Reports and Q3 Business Statistics**

MOTION: THAT the Board receive the Management Report for October 2019, YTD Performance Indicator Reports and Q3 Business Statistics.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: L. Hewitt

MOTION CARRIED.

With the arrival of Ben Hagon, the Board returned to agenda item 6.0.

6. PRESENTATION - RE-BRANDING OF VPL

The Board welcomed Ben Hagon, Creative Director, Intent, who provided a presentation about VPL's Re-Branding project. Discussion ensued with the selection of a new logo for Vaughan Public Libraries. The Board thanked Ben Hagon for his presentation, and he left the meeting.

B. Riga left the meeting.

8.2 Project Update – Vaughan Metropolitan Centre Library

MOTION: THAT the Board receive the project update on the Vaughan Metropolitan Centre Library.

MOVED BY: A. Nicaso

SECONDED BY: R. Cinelli

MOTION CARRIED.

9. NEW BUSINESS**9.1 Electronic Versions of Board Agenda Packages**

With recent changes to the City of Vaughan's Network, the use of electronic versions of Board agenda packages was discussed and it was agreed that trustees did not require electronic access.

9.2 Report from Budget & Finance Committee**9.2.1 Minutes of Budget & Finance Committee Meeting of July 25, 2019**

MOTION: THAT the Board adopt the minutes of Budget & Finance Committee Meeting of July 25, 2019.

MOVED BY: R. Wu

SECONDED BY: L. Pavese

MOTION CARRIED.

9.2.2 Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for Third Quarter ending September 30, 2019

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for Third Quarter ending September 30, 2019 as recommended by the Budget & Finance Committee.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: P. Pallante

MOTION CARRIED.

9.3 **Award of Contract for RFID Equipment**

MOTION: THAT the Board approve mkSolutions as single/sole source vendor for \$126,765 USD plus taxes to purchase RFID hardware and software.

MOVED BY: R. Wu

SECONDED BY: G. Thompson

MOTION CARRIED.

9.4 **Recognition of Retirement of Marilyn Guy, Director of Innovative Technologies & Collections**

The Board presented Marilyn Guy with a retirement gift and thanked her for her many years of service with Vaughan Public Libraries.

9.5 **Board Orientation to Website, BiblioCommons, VPL App**

Marilyn Guy, Director of Innovative Technologies & Collections, provided a presentation to the Board.

M. Kaur left the meeting.

10. **UPCOMING EVENTS & MEETINGS****City of Vaughan's Santafest Parade**

Sunday, November 24, 2019 – 1:30 pm – Canada's Wonderland to Vaughan City Hall

Library Board Meeting

Wednesday, December 11, 2019 – 6:00 pm – That's Italian Ristorante

Ontario Library Association Super Conference 2020

Wednesday, January 29 to Saturday, February 1, 2020 – Metro Toronto Convention Centre

11. **ADJOURNMENT**

The meeting adjourned at 9:26 pm on a motion by G. Thompson, seconded by L. Pavese.

Board Chair

Secretary-Treasurer