

MINUTES OF LIBRARY BOARD MEETING

Thursday, November 17, 2022 – VMC Library / Studio A2

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Marcella Di Rocco
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Gino Rosati
Trustee

Gary Sangha
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman (from 7:17 pm), R. Cinelli, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate (from 8:52 pm), M. Kaur, D. Lazar, H. Malik, A. Nicaso, P. Pallante, L. Pavese, G. Sangha, R. Wu, S. Yeung Racco (from 7:20 pm)

Regrets: M. Di Rocco, G. Rosati, G Thompson

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
C. Fiorini, Deputy CEO Corporate Services
L. McDonough, Deputy CEO Customer Experience
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:14 pm, the Chair called the meeting to order.

2. **VPL LAND ACKNOWLEDGEMENT**

3. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF AGENDA**

4.1 **Agenda items to be added or deleted**

There were no agenda items to be added or deleted.

4.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.
MOVED BY: G. Sangha
SECONDED BY: R. Wu
MOTION CARRIED.

G. Blackman joined the meeting.

5. **ADOPTION OF MINUTES OF OCTOBER 13, 2022**

MOTION: THAT the Board adopt the minutes of October 13, 2022.
MOVED BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

6. **COMMUNICATIONS**

6.1 **Library Articles**

6.2 **News Clippings**

6.3 **VPL's What's On – November/December 2022**

MOTION: THAT the Board receive the communications.
MOVED BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

S. Yeung Racco joined the meeting.

7. **IN-CAMERA MEETING**

7.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: A. Nicaso
SECONDED BY: R. Cinelli
MOTION CARRIED.

The meeting moved In-Camera at 7:21 pm.

CLOSED SESSION

The meeting returned to Open Session at 7:32 pm.

OPEN SESSION

7.4 **Ratification of all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: A. Nicaso
SECONDED BY: M. Kaur
MOTION CARRIED.

8. **REPORTS**

8.1 **Management Report for October 2022 and YTD Performance Indicator Reports**

MOTION: THAT the Board receive the Management Report for October 2022 and YTD Performance Indicator Reports.
MOVED BY: A. Nicaso
SECONDED BY: M. Kaur
MOTION CARRIED.

8.2 **Project Update on VMC Library and VMC Express**

MOTION: THAT the Board receive the project update on the VMC Library and VMC Library Express,

AND THAT staff coordinate replacement of the existing plaque with a new plaque,

AND THAT the redesigned plaque ensure standardization of plaques with Vaughan Public Libraries.

MOVED BY: G Sangha
SECONDED BY: L. Hewitt
MOTION CARRIED.

8.3 **VPL Corporate Outcome Measures Q3 2022**

MOTION: THAT the Board receive the report on VPL Corporate Outcome Measures for Q2 2022.
MOVED BY: M. Ferri
SECONDED BY: A. Nicaso
MOTION CARRIED.

8.4 Report from Budget & Finance Committee

8.4.1 Budget & Finance Minutes of September 8, 2022

MOTION: THAT the Board receive the Budget & Finance Minutes of September 8, 2022.
MOVED BY: D. Da Ros-Presutti
SECONDED BY: P. Pallante
MOTION CARRIED.

8.4.2 Revenue & Expenditures Analysis Report and Capital Analysis Report for Third Quarter ending September 30, 2022

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Third Quarter ending September 30, 2022 as recommended by the Budget & Finance Committee.
MOVED BY: H. Malik
SECONDED BY: P. Pallante
MOTION CARRIED.

8.5 Report from Personnel & Policy

8.5.1 Personnel & Policy Minutes of May 12, 2022

MOTION: THAT the Board receive the Personnel & Policy Minutes of May 12, 2022.
MOVED BY: R. Cinelli
SECONDED BY: P. Pallante
MOTION CARRIED.

8.5.2 Review of Privacy Statement

MOTION: THAT the Board adopt the proposed revisions to the Privacy Statement as recommended by the Personnel & Policy Committee.

AND THAT the Privacy Statement be amended as appropriate.

MOVED BY: L. Hewitt
SECONDED BY: D. Lazar
MOTION CARRIED.

8.5.3 Review of Operational Policy

MOTION: THAT the Board adopt the proposed revisions to the Operational Policy as recommended by the Personnel & Policy Committee,

AND THAT the Operational Policy be amended as appropriate.

MOVED BY: D. Da Ros-Presutti
SECONDED BY: H. Malik
MOTION CARRIED.

8.5.4 Review of Vaughan Public Library Board By-Law 1:05

MOTION: THAT item #2.3 of the Vaughan Public Library Board By-Law 1:05 be amended to 'The Vaughan Public Library Board shall be comprised of a minimum of nine (9) members'.

MOVED BY: R. Cinelli
SECONDED BY: R. Wu
MOTION CARRIED.

MOTION: THAT the Board adopt the proposed revisions to Vaughan Public Library Board By-Law 1:05 as recommended by the Personnel & Policy Committee and amended,

AND THAT the Vaughan Public Library Board By-Law 1:05 be amended as appropriate.

MOVED BY: P. Pallante
SECONDED BY: D. Da Ros-Presutti
MOTION CARRIED.

IN-CAMERA MEETING

8.5.5 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: L. Hewitt
SECONDED BY: D. Lazar
MOTION CARRIED.

The meeting moved In-Camera at 8:35 pm.

CLOSED SESSION

The meeting returned to Open Session at 8:44 pm.

OPEN SESSION

8.5.8 **Ratification of all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: R. Wu
SECONDED BY: H. Malik
MOTION CARRIED

M. Iafrate joined the meeting.

8.6 **Report on Naming a Public Library**

MOTION: THAT the request to rename the Civic Centre Resource Library be received,
AND THAT a draft of Vaughan Public Libraries' Naming Policy be brought to the Personnel & Policy Committee of the Board.

MOVED BY: M. Iafrate
SECONDED BY: P. Pallante
MOTION CARRIED.

9. **NEW BUSINESS**

None.

10. **UPCOMING EVENTS & MEETINGS**

Annual Staff Appreciation Event 2022

Sunday, November 20, 2022 – 6:00 pm
Civic Centre Resource Library

Next Library Board Meeting

Thursday, December 15, 2022 – 6:00 pm
The Jewel Event Centre, 55 Sovereign Court, Woodbridge

11. **MOTION TO ADJOURN**

The meeting adjourned at 9:44 pm on a motion by L Pavese, seconded by H. Malik.

Board Chair

Secretary-Treasurer