

**MINUTES OF LIBRARY BOARD MEETING**  
**Thursday, October 15, 2020 – 7:00 pm (Virtual Meeting)**

<p><b>Rose Savage</b> Chair</p> <p><b>Gary Thompson</b> Vice Chair</p> <p><b>Gail Blackman</b> Trustee</p> <p><b>Ralph Cinelli</b> Trustee</p> <p><b>Denise Da Ros-Presutti</b> Trustee</p> <p><b>Mario Ferri</b> Trustee</p> <p><b>Lauri Hewitt</b> Trustee</p> <p><b>Marilyn Iafrate</b> Trustee</p> <p><b>Manjit Kaur</b> Trustee</p> <p><b>Donald Lazar</b> Trustee</p> <p><b>Hameed Malik</b> Trustee</p> <p><b>Antonella Nicaso</b> Trustee</p> <p><b>Palma Pallante</b> Trustee</p> <p><b>Loreta Pavese</b> Trustee</p> <p><b>Bruno Riga</b> Trustee</p> <p><b>Gino Rosati</b> Trustee</p> <p><b>Richard Wu</b> Trustee</p> <p><b>Sandra Yeung Racco</b> Trustee</p>	<p>Present: R. Savage (Chair), G. Blackman, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Kaur, D. Lazar, H. Malik, P. Pallante (from 7:10 pm), L. Pavese, G. Rosati, G. Thompson (from 7:14 pm)</p> <p>Regrets: M. Iafrate, A. Nicaso, B. Riga</p> <p>Absent: R. Cinelli, H. Malik</p> <p>In Attendance: M. Singleton, Chief Executive Officer A. Dowiat Vine, Deputy CEO, Growth &amp; Communications L. McDonough, Deputy CEO, Customer Experience S. Vander Werff, Deputy CEO, Corporate Services P. Yovdoshuk, Recorder</p> <p>1. <b><u>CALL TO ORDER</u></b></p> <p>As there was a quorum at 7:07 pm, the Chair called the meeting to order.</p> <p>2. <b><u>DISCLOSURE OF INTEREST</u></b></p> <p>There were no disclosures of interest.</p> <p>3. <b><u>ADOPTION OF AGENDA</u></b></p> <p>3.1 <b><u>Agenda items to be added or deleted</u></b></p> <p>It was noted that reports were distributed electronically to all trustees on October 15 for Item #6.4-Draft Strategic Plan, and for Item #7.2-Personnel Matter.</p> <p>3.2 <b><u>Adoption of Agenda</u></b></p> <p><b>MOTION: THAT the agenda be adopted as presented.</b> <b>MOVED BY: M. Ferri</b> <b>SECONDED BY: L. Hewitt</b> <b>MOTION CARRIED.</b></p> <p>P. Pallante joined the meeting.</p> <p>4. <b><u>ADOPTION OF MINUTES OF SEPTEMBER 17, 2020</u></b></p> <p><b>MOTION: THAT the minutes of September 17, 2020 be adopted as presented.</b> <b>MOVED BY: D. Lazar</b> <b>SECONDED BY: L. Pavese</b> <b>MOTION CARRIED.</b></p> <p>G. Thompson joined the meeting.</p> <p>5. <b><u>COMMUNICATIONS</u></b></p> <p>5.1 Library Articles 5.2 VPL Promotional Articles</p> <p><b>MOTION: THAT the communications be received.</b> <b>MOVED BY: D. Lazar</b> <b>SECONDED BY: G. Blackman</b> <b>MOTION CARRIED.</b></p>
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## 6. REPORTS

### 6.1 Management Report for September 2020 and YTD Performance Indicator Reports

**MOTION:** THAT the Board receive the Management Report for September 2020 and YTD Performance Indicator Reports.

**MOVED BY:** M. Ferri  
**SECONDED BY:** P. Pallante  
**MOTION CARRIED.**

### 6.2 Project Update – VMC Library and VMC Library Express

**MOTION:** THAT the Board receive the Project Update on the VMC Library and VMC Library Express.

**MOVED BY:** S. Yeung Racco  
**SECONDED BY:** D. Da Ros-Presutti  
**MOTION CARRIED.**

### 6.3 Second 100 Days Report

A report was provided as information on the Second 100 Days outlining VPL's continued evolution and the community's positive response.

**MOTION:** THAT the Board receive the Second 100 Days report on VPL's second phase of success responding to the COVID-19 pandemic.

**MOVED BY:** S. Yeung Racco  
**SECONDED BY:** M. Kaur  
**MOTION CARRIED.**

### 6.4 Draft Strategic Plan

The draft Strategic Plan was reviewed based on results from staff focus groups, community input, and two Board Summits. Trustees provided additional input for staff to incorporate into the Plan. Following discussion, it was decided that the term of the new Strategic Plan will be five years. A revised draft will be brought back to the Board by the end of the year.

**MOTION:** THAT the Board receive the report on the progress of drafting VPL's new Strategic Plan.

**MOVED BY:** P. Pallante  
**SECONDED BY:** G. Blackman  
**MOTION CARRIED.**

## 7. IN-CAMERA SESSION

### 7.1 Move In-Camera

**MOTION:** THAT the meeting move In-Camera.

**MOVED BY:** L. Hewitt  
**SECONDED BY:** G. Thompson  
**MOTION CARRIED.**

The meeting moved In-Camera at 8:30 pm.

### 7.2 Personnel Matter

A confidential report was provided by staff.

7.3 **Return to Open Session**

**MOTION:** THAT the meeting return to Open Session.  
**MOVED BY:** D. Lazar  
**SECONDED BY:** G. Thompson  
**MOTION CARRIED.**

The meeting returned to Open Session at 8:36 pm

7.4 **Ratification of Actions Taken In-Camera**

**MOTION:** THAT the Board ratify all actions taken In-Camera.  
**MOVED BY:** R. Wu  
**SECONDED BY:** P. Pallante  
**MOTION CARRIED.**

8. **UPCOMING EVENTS & MEETINGS**

**Budget & Finance Committee Meeting**

Thursday, November 19, 2020 – 6:15 pm

**Library Board Meeting**

Thursday, November 19, 2020 – 7:00 pm

9. **ADJOURNMENT**

The meeting adjourned at 8:37 pm on a motion by L. Pavese, seconded by G. Rosati.

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*Chair, Vaughan Public Library Board*

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*Secretary-Treasurer*