

MINUTES OF LIBRARY BOARD MEETING

Thursday, September 23, 2021 – 7:00 pm (Virtual Meeting)

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Marcella Di Rocco
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Gino Rosati
Trustee

Gary Sangha
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, D. Da Ros-Presutti, M. Ferri, M. Iafrate, M. Kaur, D. Lazar, A. Nicaso, P. Pallante, L. Pavese, G. Rosati, G. Sangha, G. Thompson, R. Wu

Regrets: R. Cinelli, M. Di Rocco, L. Hewitt, S. Yeung Racco

Absent: H. Malik

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO, Growth & Communications
C. Fiorini, Deputy CEO, Corporate Services
L. McDonough, Customer Experience
P. Yovdoshuk, Recorder

Guests: Phil Fenech, Consultant, Perkins + Will Architects
Paul Marcoccia, Project Manager, Design & Construction, Facility Management, City of Vaughan
Wei Chiao, Manager, Design & Construction, Facility Management, City of Vaughan

1. **CALL TO ORDER**

As there was a quorum at 7:04 pm, the Chair called the meeting to order.

2. **VPL LAND ACKNOWLEDGEMENT**

3. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF AGENDA**

4.1 **Agenda items to be added or deleted**

No agenda items to be added or deleted.

4.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.
Moved BY: G. Rosati
SECONDED BY: M. Ferri
MOTION CARRIED.

5. **ADOPTION OF MINUTES OF JUNE 17, 2021**

MOTION: THAT the minutes of meeting of June 17, 2021 be adopted as presented.
Moved BY: P. Pallante
SECONDED BY: L. Pavese
MOTION CARRIED.

6. PRESENTATION – CARRVILLE COMMUNITY CENTRE, LIBRARY AND PARK

The Board welcomed Phil Fenech, Principal, Perkins + Will Architects, Paul Marcoccia, Project Manager, Design & Construction, Facility Management, City of Vaughan, and Wei Chiao, Manager, Design & Construction, Facility Management, City of Vaughan. A visual presentation was provided about the design process, highlighting the new library's current design. Discussion ensued.

MOTION: THAT the Board receive the presentation by Phil Fenech of Perkins + Will Architects regarding the Carrville Community Centre, Library and Park.

MOVED BY: G. Thompson

SECONDED BY: A. Nicaso

MOTION CARRIED.

7. COMMUNICATIONS

7.1 Thank You Card to the VPL Board

7.2 Library Articles

7.3 VPL Promotional Articles

MOTION: THAT the Board receive the communications.

MOVED BY: M. Ferri

SECONDED BY: G. Blackman

MOTION CARRIED.

8. REPORTS**8.1 Management Report for June 2021**

MOTION: THAT the Board receive the Management Report for June 2021.

MOVED BY: R. Wu

SECONDED BY: G. Rosati

MOTION CARRIED.

8.2 Management Report for July/August 2021 and YTD Performance Indicator Reports

MOTION: THAT the Board receive the Management Report for July/August 2021 and the YTD Performance Indicator Reports.

MOVED BY: M. Ferri

SECONDED BY: P. Pallante

MOTION CARRIED.

8.3 Corporate Business Outcome Measures Q2 Report

MOTION: THAT the Board receive the Corporate Business Outcome Measures Q2 Report.

MOVED BY: D. Lazar

SECONDED BY: R. Wu

MOTION CARRIED.

8.4 Project Update – VMC Library and VMC Library Express

MOTION: THAT the Board receive the project update on the VMC Library and VMC Library Express.

MOVED BY: G. Rosati

SECONDED BY: M. Kaur

MOTION CARRIED.

8.5 Report from Budget & Finance Committee**8.5.1 Adoption of Budget & Finance Minutes of May 20, 2021**

MOTION: THAT the Board receive the minutes of the Budget & Finance Committee Meeting of May 20, 2021.
MOVED BY: P. Pallante
SECONDED BY: L. Pavese
MOTION CARRIED.

8.5.2 Adoption of Budget & Finance Minutes of July 27, 2021

MOTION: THAT the Board receive the minutes of the Budget & Finance Committee Meeting of July 27, 2021.
MOVED BY: R. Savage
SECONDED BY: M. Ferri
MOTION CARRIED.

8.5.3 Revenue & Expenditures Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2021

MOTION: THAT the Board receive the Revenue & Expenditures Report and Capital Analysis Report for Second Quarter ending June 30, 2021.
MOVED BY: P. Pallante
SECONDED BY: R. Wu
MOTION CARRIED.

8.5.4 Draft 2022-2026 Operating Budget and Additional Resource Requests, and 2022-2026 Capital Budget

D. Da Ros-Pressuti and C. Fiorini presented the draft 2022-2026 Operating Budget and Additional Resource Requests, and the 2022-2026 Capital Budget as reviewed by the Budget & Finance Committee at its meeting of July 27, 2021. Discussion ensued.

MOTION: THAT the Board approve the Draft Operating Budget 2022-2026,

AND THAT the Board endorse the Additional Resource Request of \$92,907 as a result of a need for a full-time staff person to be hired as a Data and Strategy Analyst in 2022,

AND THAT the Board endorse the Additional Resource Request of \$92,907 as a result of a need for a full-time staff person to be hired as a Digital Records Management Specialist in 2022,

AND THAT the Board endorse the Additional Resource Request for the annual staff and operating costs required to open the Carrville Community Centre, Library and District Park (CL) in 2024 in the amount of \$976,494,

AND THAT the Board endorse the Additional Resource Request for the annual staff and operating costs required to open the West Woodbridge Library (WWL) in 2024 in the amount of \$909,250,

AND THAT the Board endorse a capital reserve increase in the amount of \$58,400 in 2024 for the annual collections costs of the Carrville Community Centre, Library and District Park (CL),

Motion continued...

Motion continued...

AND THAT the Board endorse a capital reserve increase in the amount of \$58,400 in 2024 for the annual collections costs of the West Woodbridge Library (WWL),

AND THAT the Board approve the Draft Capital Plan 2022-2026,

AND THAT the approved budgets be submitted to City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2022-2026.

ALL AS RECOMMENDED by the Budget & Finance Committee.

MOVED BY: D. Da Ros-Presutti
SECONDED BY: P. Pallante
MOTION CARRIED.

9. **IN-CAMERA MEETING**

9.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: A. Nicaso
SECONDED BY: G. Rosati
MOTION CARRIED.

The meeting moved In-Camera at 9:06 pm.

CLOSED SESSION

9.2 **Adoption of In-Camera Minutes of June 17, 2021**

MOTION: THAT the Board adopt the In-Camera minutes of June 17, 2021.
MOVED BY: D. Lazar
SECONDED BY: M. Ferri
MOTION CARRIED.

9.3 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: R. Wu
SECONDED BY: G. Blackman
MOTION CARRIED.

The meeting returned to Open Session at 9:08 pm.

OPEN SESSION

9.4 **Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: G. Rosati
SECONDED BY: L. Pavese
MOTION CARRIED.

10. **UPCOMING EVENTS & MEETINGS**

Personnel & Policy Committee Meeting

Thursday, October 21, 2021 – 6:00 pm

Library Board Meeting

Thursday, October 21, 2021 – 7:00 pm

11. **ADJOURNMENT**

The meeting adjourned at 9:10 pm on a motion by P. Pallante, seconded by A. Nicaso.

Board Chair

Secretary-Treasurer