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*Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.*

**Enrich Inspire Transform**

## **MINUTES OF LIBRARY BOARD MEETING**

**Thursday, September 19, 2019 – 7:00 p.m. – Civic Centre Resource Library**

Rose Savage  
Chair

Gary Thompson  
Vice Chair

Gail Blackman  
Trustee

Ralph Cinelli  
Trustee

Denise Da Ros-Presutti  
Trustee

Mario Ferri  
Trustee

Lauri Hewitt  
Trustee

Marilyn Iafrate  
Trustee

Manjit Kaur  
Trustee

Donald Lazar  
Trustee

Hameed Malik  
Trustee

Antonella Nicaso  
Trustee

Palma Pallante  
Trustee

Loreta Pavese  
Trustee

Bruno Riga  
Trustee

Gino Rosati  
Trustee

Richard Wu  
Trustee

Sandra Yeung Racco  
Trustee

Present: R. Savage (Chair), G. Blackman, D. Da Ros-Presutti, M. Ferri (to 7:30 pm), L. Hewitt, M. Iafrate (to 7:49 pm), M. Kaur, D. Lazar, H. Malik (from 7:04 pm), P. Pallante, L. Pavese, B. Riga, G. Rosati (from 7:05 pm to 7:49 pm), G. Thompson (from 7:12 pm)

Regrets: A. Nicaso, R. Wu, S. Yeung Racco

Absent: R. Cinelli

In Attendance: M. Singleton, Chief Executive Officer  
A. Dowiat Vine, Director of Growth & Communications  
L. McDonough, Director of Customer Experience  
S. Vander Werff, Director of Finance & Community Spaces  
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:00 pm, the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Items to be added or deleted**

None.

3.2 **Adoption of Agenda**

**MOTION: THAT the agenda be adopted as presented.**

**MOVED BY: M. Ferri**

**SECONDED BY: M. Iafrate**

**MOTION CARRIED.**

4. **ADOPTION OF MINUTES OF JUNE 20, 2019**

Amendment to Item 7.3 – Add after the first sentence for the purpose of clarification:  
“This project is now combined with the Maple Community Centre Feasibility Study”.

**MOTION: THAT the minutes of June 20, 2019 be adopted as amended.**

**MOVED BY: L. Hewitt**

**SECONDED BY: L. Pavese**

**MOTION CARRIED.**

H. Malik joined the meeting.

G. Rosati joined the meeting.

5. **CORRESPONDENCE**

5.1 **Correspondence from Peter Kent, MP Thornhill**

A letter was received from Peter Kent, MP Thornhill, in relation to the CULC e Book Fair Pricing initiative, which the Board supported at its meeting of June 20, 2019. A Member's Resolution about this initiative was submitted to Committee of the Whole by Councillor Mary Iafrate and Councillor Sandra Yeung Racco and was fully supported at the meeting and will go to Council on October 2, 2019.

5.2 **Library Articles**

5.3 **Promotional Articles about VPL**

5.4 **VPL What's On – September/October/November 2019**

**MOTION:** THAT the Board receive the items of correspondence.

**MOVED BY:** M. Ferri

**SECONDED BY:** D. Lazar

**MOTION CARRIED.**

6. **REPORTS**

6.1 **Management Report for June 2019**

**MOTION:** THAT the Board receive the Management Report for June 2019.

**MOVED BY:** P. Pallante

**SECONDED BY:** D. Da Ros-Presutti

**MOTION CARRIED.**

G. Thompson joined the meeting.

6.2 **Management Report for July/August 2019, YTD Performance Indicator Reports and Q2 Business Plan Statistics**

The City of Vaughan has been recognized by the Association of Municipalities of Ontario (AMO) for using the federal Gas Tax Fund to improve energy-efficiency at its Civic Centre Resource Library. Vaughan invested the federal Gas Tax Fund in the building's energy-efficient components which helped it achieve a LEED Silver certification.

The CEO announced that the Ministry of Culture, Tourism and Sport will be presenting Volunteer Service Awards to former trustees to recognize their years of service on the Vaughan Public Library Board. Steve Kerwin is being recognized for 5 years of service, and both Suri Rosen and Devender Sandhu are being recognized for 10 years of service.

**MOTION:** THAT the Board receive the Management Report for July/August 2019, YTD Performance Indicator Reports and Q2 Business Plan Statistics.

**MOVED BY:** M. Kaur

**SECONDED BY:** D. Da Ros-Presutti

**MOTION CARRIED.**

**6.3 Project Update – Vaughan Metropolitan Centre Library**

**MOTION:** THAT the Board receive the Project Update on the Vaughan Metropolitan Centre Library.

**MOVED BY:** M. Iafrate

**SECONDED BY:** L. Hewitt

**MOTION CARRIED.**

M. Ferri left the meeting.

**6.4 Extending Hours of Operation**

**MOTION:** THAT the VPL Board approve extending hours of service at Woodbridge Library to include Fridays 10 am – 6 pm,

**AND THAT** the VPL Board approve extending hours of service at Dufferin Clark Library to include Fridays 10 am – 6 pm,

**AND THAT** the VPL Board approve extending hours of service at Ansley Grove Library to include Mondays 10 am – 9 pm,

**AND THAT** all library hour extensions become effective January 2, 2020.

**MOVED BY:** G. Thompson

**SECONDED BY:** G. Rosati

**MOTION CARRIED.**

**6.7 Report from Budget & Finance Committee****6.7.1 Minutes of Meeting of May 16, 2019**

**MOTION:** THAT the Board receive the minutes of Budget & Finance Committee Meeting of May 16, 2019.

**MOVED BY:** D. Da Ros-Presutti

**SECONDED BY:** L. Pavese

**MOTION CARRIED.**

**6.7.2 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2019**

**MOTION:** THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter Ending June 30, 2019 as recommended by the Budget & Finance Committee.

**MOVED BY:** G. Rosati

**SECONDED BY:** P. Pallante

**MOTION CARRIED.**

6.7.3 **Draft 2020-2024 Operating Budget and Additional Resource Requests, and Draft 2020-2024 Capital Plan**

At its meeting of July 25, 2019, the Budget & Finance Committee reviewed the draft 2020-2024 Operating Budget and Additional Requests, and the draft 2020-2024 Capital Plan. Discussion ensued.

**MOTION:**                   **THAT the Board approve the Draft Operating Budget 2020-2024,**

**AND THAT the Board endorse the Additional Resource Request for the annual staffing and operating costs required to open the Vaughan Hospital Library (VHL) in the latter part of 2020 in the amount of \$537,705 and, in addition, a capital reserve increase in the amount of \$49,300 is requested for the annual collection costs of the VHL,**

**AND THAT the Board endorse the Additional Resource Request for the annual staffing and operating costs required to open the Block 11 Library (BL11L) in 2023 in the amount of \$879,619 and, in addition, a capital reserve increase in the amount of \$101,400 is requested for the annual collection costs of the BL11L,**

**AND THAT the Board endorse the Additional Resource Request of \$95,289 as a result of projected higher building maintenance costs required to operate the Vaughan Metropolitan Centre Library (VMCL) in 2020,**

**AND THAT the Board approve the Draft Capital Plan 2020-2024,**

**AND THAT the approved budgets be submitted to the City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2020-2024,**

**All as recommended by the Budget & Finance Committee.**

**MOVED BY:**               **M. Iafrate**

**SECONDED BY:**       **D. Lazar**

**MOTION CARRIED.**

6.7.4 **Appointment to the Budget & Finance Committee**

H. Malik expressed his interest in being a member of the Budget & Finance Committee.

**MOTION:**                   **THAT the Board appoint Hameed Malik as a member of the Budget & Finance Committee.**

**MOVED BY:**               **L. Pavese**

**SECONDED BY:**       **M. Iafrate**

**MOTION CARRIED.**

G. Rosati left the meeting.

M. Iafrate left the meeting.

7. **NEW BUSINESS**

7.1 **Board Orientation to VPL's Strategic Plan**

Aleksandra Dowiat Vine, Director of Growth & Communications, provided a Board orientation to VPL's Strategic Plan.

8. **UPCOMING EVENTS & MEETINGS**

**Library Board Meeting**

Thursday, October 17, 2019 – 7:00 pm – Dufferin Clark Library

**City of Vaughan Santafest Parade**

Sunday, November 24, 2019 – 1:30 pm

**Ontario Library Association (OLA) Super Conference**

January 29 to February 1, 2020

9. **ADJOURNMENT**

The meeting adjourned at 8:41 pm on a motion by L. Pavese, seconded by P. Pallante.

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*Board Chair*

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*Secretary-Treasurer*