

MINUTES OF LIBRARY BOARD MEETING
Thursday, September 18, 2025 – 7:00 pm
North Thornhill Community Centre – Activity Room ‘A’

Gary Sangha
Chair

Antonella Nicaso
Vice Chair

Chris Ainsworth
Trustee

Sara Camilleri
Trustee

Denise Da Ros-Presutti
Trustee

Steven Del Duca
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Cini Joseph
Trustee

Manjit Kaur
Trustee

Gila Martow
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Mario Racco
Trustee

Adriano Volpentesta
Trustee

Present: G. Sangha (Chair), D. Da Ros-Presutti, L. Hewitt, M. Iafrate, C. Joseph, A. Nicaso, M. Kaur, G. Martow, L. Pavese

Regrets: C. Ainsworth, S. Camilleri, S. Del Duca, M. Ferri, P. Pallante, M. Racco, A. Volpentesta

In Attendance: M. Singleton, Chief Executive Officer
 A. Dowiat Vine, Deputy CEO Growth & Communications
 C. Fiorini, Deputy CEO Corporate Services
 L. McDonough, Deputy CEO Customer Experience
 P. Yovdoshuk, Recorder

Guests: Steve O'Melia, Miller Thomson LLP
 Kevin Shapiro, Director, Internal Audit, City of Vaughan

1. CALL TO ORDER

As there was a quorum at 7:11 pm, the Chair called the meeting to order.

2. VPL LAND ACKNOWLEDGEMENT

Following the VPL Land Acknowledgement, the Chair welcome Gila Martow as a newly appointed Trustee of the Vaughan Public Library Board. The Chair also welcomed Steve O'Melia of Miller Thomson LLP, and Kevin Shapiro, Director, Internal Audit, City of Vaughan.

3. DISCLOSURE OF INTEREST

There were no disclosures of interest.

4. ADOPTION OF AGENDA

4.1 Items to be Added or Deleted

There were no items to be added or deleted.

4.2 Motion to Adopt the Agenda

MOTION: THAT the agenda be adopted as presented.
MOVED BY: L. Hewitt
SECONDED BY: D. Da Ros-Presutti
MOTION CARRIED.

5. ADOPTION OF MINUTES OF BOARD MEETING OF JUNE 19, 2025

MOTION: THAT the Minutes of Board Meeting of June 19, 2025 be adopted as presented.
MOVED BY: L. Pavese
SECONDED BY: C. Joseph
MOTION CARRIED.

K. Shapiro left the meeting.

6. IN-CAMERA MEETING

Motion to Move In-Camera

MOTION: THAT the meeting move In-Camera.
MOVED BY: L. Hewitt
SECONDED BY: M. Iafrate
MOTION CARRIED.

The meeting moved In-Camera at 7:13 pm.

CLOSED SESSION

Motion to return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: L. Hewitt
SECONDED BY: M. Kaur
MOTION CARRIED.

The meeting returned to Open Session at 8:20 pm.

OPEN SESSION

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: D. Da Ros-Presutti
SECONDED BY: C. Joseph
MOTION CARRIED.

K. Shapiro joined the meeting.

7. COMMUNICATIONS

7.1 Letter of Objectives and Scope – Vaughan Public Libraries Audit

Kevin Shapiro provided information to the Board regarding his Letter of Objectives and Scope in relation to the Vaughan Public Library Board Audit. Final results will be brought to the Board for discussion and approval. The Board thanked Kevin Shapiro for his presentation.

7.2 Library Articles

7.3 News Clippings – June/July/August 2025

7.4 VPL's What's On – September/October 2025

MOTION: THAT the Board receive the Communications.
MOVED BY: A. Nicaso
SECONDED BY: L. Hewitt
MOTION CARRIED.

8. REPORTS

8.1 Management Report for June 2025

MOTION: THAT the Board receive the Management Report for June 2025.
MOVED BY: A. Nicaso
SECONDED BY: C. Joseph
MOTION CARRIED.

8.2 Management Report for July/August 2025 and YTD Performance Indicators

MOTION: THAT the Board receive the Management Report for July/August 2025 and Year to Date Performance Indicators.

MOVED BY: M. Iafrate

SECONDED BY: D. Da Ros-Presutti

MOTION CARRIED.

8.3 VPL Q2 2025 Corporate Outcome Measures

MOTION: THAT the Board receive the VPL Corporate Outcome Measures for Q2 2025.

MOVED BY: C. Joseph

SECONDED BY: M. Kaur

MOTION CARRIED.

8.4 Project Update for Carrville Library

MOTION: THAT the Board receive the project update for Carrville Library.

MOVED BY: A. Nicaso

SECONDED BY: L. Hewitt

MOTION CARRIED.

8.5 Project Update for Woodbridge Library Renovation

MOTION: THAT the Board receive the project update for the Woodbridge Library renovations.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: M. Iafrate

MOTION CARRIED.

8.6 2024 Economic Impact of Vaughan Public Libraries Report

MOTION: THAT the Board receive the 2024 Economic Impact of Vaughan Public Libraries Report.

MOVED BY: C. Joseph

SECONDED BY: D. Da Ros-Presutti

MOTION CARRIED.

8.7 Report from Budget & Finance Committee**8.7.1 Adoption of Budget & Finance Committee Minutes of June 19, 2025**

MOTION: THAT the Board adopt the Budget & Finance Committee Minutes of June 19, 2025

MOVED BY: C. Joseph

SECONDED BY: L. Hewitt

MOTION CARRIED.

8.7.2 Adoption of Budget & Finance Committee Minutes of July 29, 2025

MOTION: THAT the Board adopt the Budget & Finance Committee Minutes of July 29, 2025

MOVED BY: C. Joseph

SECONDED BY: L. Hewitt

MOTION CARRIED.

8.7.3 **Review of Draft Operating Budget 2026 and Additional Resource Requests 2026-2030, and Draft Capital Budget 2026-2030**

A report was provided by the Chair of the Budget & Finance Committee and the Deputy CEO Corporate Services.

MOTION: **THAT the Board approve the Draft Operating Budget 2026,**

AND THAT the Board endorse the Additional Resource Request for additional funding for the VMC Maintenance costs in 2026 in the amount of \$120,000,

AND THAT the Board endorse the Additional Resource Request for the annual staff and operating costs required to open the West Woodbridge Library in 2027 in the amount of \$1,437,940,

AND THAT the Board approve the Draft Capital Budget 2026-2030,

All as recommended by the Budget & Finance Committee,

AND THAT the approved budgets be submitted to the City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2026-2030.

MOVED BY: **D. Da Ros-Presutti**
SECONDED BY: **L. Pavese**
MOTION CARRIED.

8.7.4 **Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2025**

MOTION: **THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2025.**

MOVED BY: **M. Iafrate**
SECONDED BY: **A. Nicaso**
MOTION CARRIED.

9. **UPCOMING EVENTS AND MEETINGS**

Inkwell Literary Festival Kick-off Event

Friday, October 3, 2025 – 6:30 pm
Civic Centre Resource Library

Personnel & Policy Committee Meeting

Thursday, October 2, 2025 – 7:00 pm
Ansley Grove Library

VPL Flag Raising for Ontario Public Library Week

Tuesday, October 21, 2025 – 12:00 noon
Vaughan City Hall

Library Board Meeting

Thursday, October 23, 2025 – 7:00 pm
Pierre Berton Resource Library

Site Dedication for West Woodbridge Library

Tuesday, October 28, 2025 - 6:30 pm
Site of West Woodbridge Library, west entrance of Father Emmanuel Bulfon Community Centre

Budget & Finance Committee Meeting

Thursday, November 20, 2025 – 6:30 pm
Woodbridge Library

Library Board Meeting

Thursday, November 20, 2025 – 7:00 pm
Woodbridge Library

Staff Appreciation Event

Friday, November 21, 2025 – 6:00 pm
Civic Centre Resource Library

Library Board Meeting/Dinner

Wednesday December 17, 2025 – 6:00 pm
Location to be determined

10. **ADJOURNMENT**

The meeting adjourned at 9:52 pm on a motion by L. Pavese, seconded by M. Kaur.

Board Chair

Secretary-Treasurer