

MINUTES OF LIBRARY BOARD MEETING

Thursday, September 17, 2020 – 7:00 pm (Virtual Meeting)

<p>Rose Savage Chair</p> <p>Gary Thompson Vice Chair</p> <p>Gail Blackman Trustee</p> <p>Ralph Cinelli Trustee</p> <p>Denise Da Ros-Presutti Trustee</p> <p>Mario Ferri Trustee</p> <p>Lauri Hewitt Trustee</p> <p>Marilyn Iafrate Trustee</p> <p>Manjit Kaur Trustee</p> <p>Donald Lazar Trustee</p> <p>Hameed Malik Trustee</p> <p>Antonella Nicaso Trustee</p> <p>Palma Pallante Trustee</p> <p>Loreta Pavese Trustee</p> <p>Bruno Riga Trustee</p> <p>Gino Rosati Trustee</p> <p>Richard Wu Trustee</p> <p>Sandra Yeung Racco Trustee</p>	<p>Present: R. Savage (Chair), G. Blackman, R. Cinelli, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate (from 7:14 pm), M. Kaur, D. Lazar, H. Malik, A. Nicaso, P. Pallante, L. Pavese, B. Riga, G. Rosati, G. Thompson</p> <p>Regrets: R. Wu, S. Yeung Racco</p> <p>In Attendance: M. Singleton, Chief Executive Officer A. Dowiat Vine, Deputy CEO, Growth & Communications L. McDonough, Deputy CEO, Customer Experience S. Vander Werff – Deputy CEO, Corporate Services P. Yovdoshuk, Recorder</p> <p>1. <u>CALL TO ORDER</u></p> <p>As there was a quorum at 7:04 pm, the Chair called the meeting to order. The sequence of numbering on the agenda was identified to the trustees as being incorrect although the order in which the reports are presented is not changed.</p> <p>2. <u>DISCLOSURE OF INTEREST</u></p> <p>There were no disclosures of interest.</p> <p>3. <u>ADOPTION OF AGENDA</u></p> <p>3.1 <u>Agenda items to be added or deleted</u></p> <p>No items to be added or deleted.</p> <p>3.2 <u>Adoption of Agenda</u></p> <p>MOTION: THAT the agenda be adopted as amended. MOVED BY: M. Ferri SECONDED BY: P. Pallante MOTION CARRIED.</p> <p>4. <u>ADOPTION OF MINUTES OF JUNE 18, 2020</u></p> <p>MOTION: THAT the minutes of June 18, 2020 be adopted as presented. MOVED BY: L. Hewitt SECONDED BY: A. Nicaso MOTION CARRIED.</p> <p>5. <u>COMMUNICATIONS</u></p> <p>5.1 Letter re VPL’s Response to COVID-19 5.2 Library Articles 5.3 VPL Promotional Articles</p> <p>MOTION: THAT the communications be received. MOVED BY: D. Lazar SECONDED BY: G. Blackman MOTION CARRIED.</p>
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6. REPORTS**6.1 Management Report for June 2020**

MOTION: THAT the Board receive the Management Report for June 2020.
MOVED BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

6.2 Management Report for July/August 2020 & Performance Indicator Reports

MOTION: THAT the Board receive the Management Report for July/August 2020 & Performance Indicator Reports.
MOVED BY: P. Pallante
SECONDED BY: H. Malik
MOTION CARRIED.

6.3 Project Update – VMC Library and VMC Library Express

MOTION: THAT the Board receive the Project Update on the VMC Library and VMC Library Express.
MOVED BY: B. Riga
SECONDED BY: A. Nicaso
MOTION CARRIED.

6.4 Report from Budget & Finance Committee**6.4.1 Minutes of Meeting of May 21, 2020**

MOTION: That the Board receive the minutes of the Budget & Finance Committee Meeting of May 21, 2020.
MOVED BY: L. Pavese
SECONDED BY: D. Lazar
MOTION CARRIED.

6.4.2 Minutes of Meeting of July 23, 2020

MOTION: That the Board receive the minutes of the Budget & Finance Committee Meeting of July 23, 2020.
MOVED BY: G. Thompson
SECONDED BY: P. Pallante
MOTION CARRIED.

6.4.3 2019 Financial Statement

The Deputy CEO Corporate Services reviewed the 2019 Financial Statement prepared by KPMG and responded to questions and comments.

MOTION: THAT the Board approve the 2019 Financial Statement as prepared by KPMG and as recommended by the Budget & Finance Committee.
MOVED BY: G. Rosati
SECONDED BY: M. Ferri
MOTION CARRIED.

6.4.4 Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2020

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending June 30, 2020 as recommended by the Budget & Finance Committee.

MOVED BY: G. Thompson

SECONDED BY: L. Pavese

MOTION CARRIED.

6.4.5 Draft 2021-2025 Operating Budget and Additional Resource Requests

The Deputy CEO Corporate Services reviewed the report and responded to questions and comments.

MOTION: THAT the Board approve of the Draft Operating Budget 2021-2025,

AND THAT the Board endorse the Additional Resource Request of \$97,900 as a result of projected higher building maintenance costs required to operate the Vaughan Metropolitan Centre Library (VMCL) in 2021,

AND THAT the Board endorse the Additional Resource Request of \$164,152 as a result of a need for two additional staff to be hired as Digital Marketing and Communications Assistants,

AND THAT the Board endorse the Additional Resource Request for the annual staff and operating costs required to open the Carrville/Block 11 Library (BL11L) in 2024 in the amount of \$959,357,

AND that the Board endorse a capital reserve increase in the amount of \$101,400 in 2024 for the annual collection costs of the Carrville/Block 11 Library (BL11L),

AND THAT the Board approve the Draft Capital Plan 2021-2025,

AND THAT the approved budgets be submitted to the City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2021-2025,

All as recommended by the Budget & Finance Committee.

MOVED BY: P. Pallante

SECONDED BY: G. Rosati

MOTION CARRIED.

7. UPCOMING EVENTS & MEETINGS

Strategic Planning Summits – September 23 & 30, 2020 – 6:30 pm - Ansley Grove Library
Library Board Meeting - Thursday, October 15, 2020 – 7:00 pm

8. ADJOURNMENT

The meeting adjourned at 8:40 pm on a motion by M. Kaur, seconded by G. Rosati.