

MINUTES OF LIBRARY BOARD MEETING

Thursday, September 15, 2022 – 7:00 pm – Civic Centre Resource Library

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Marcella Di Rocco
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Gino Rosati
Trustee

Gary Sangha
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, D. Da Ros-Presutti, M. Di Rocco, L. Hewitt, M. Iafrate, M. Kaur, D. Lazar, H. Malik, A. Nicaso, P. Pallante (from 7:11 pm), L Pavese, G. Sangha, G. Thompson (to 9:15 pm), R Wu

Regrets: M. Ferri, G. Rosati, S. Yeung Racco

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
C. Fiorini, Deputy CEO Corporate Services
L. McDonough, Deputy CEO Customer Experience
P. Yovdoshuk, Recorder

1. **VPL LAND ACKNOWLEDGEMENT**

2. **CALL TO ORDER**

As there was a quorum at 7:05 pm, the Chair called the meeting to order.

3. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF AGENDA**

4.1 **Agenda items to be added or deleted**

There were no items added or deleted from the agenda.

4.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.
MOVED BY: A. Nicaso
SECONDED BY: G. Thompson
MOTION CARRIED.

5. **ADOPTION OF MINUTES OF JUNE 16, 2022**

MOTION: THAT the minutes of June 16, 2022 be adopted as presented.
MOVED BY: D. Lazar
SECONDED BY: L. Hewitt
MOTION CARRIED.

6. **COMMUNICATIONS**

6.1 **Library Articles**

6.2 **News Clippings**

MOTION: THAT the Board receive the communications.
MOVED BY: M. Iafrate
SECONDED BY: G. Blackman
MOTION CARRIED.

7. REPORTS

7.1 Management Report for June 2022

MOTION: THAT the Board receive the Management Report for June 2022.
Moved BY: A. Nicaso
SECONDED BY: M. Di Rocco
MOTION CARRIED.

7.2 Management Report for July/August 2022 and YTD Performance Indicator Reports

MOTION: THAT the Board receive the Management Report for July/August 2022 and YTD Performance Indicator Reports.
Moved BY: A. Nicaso
SECONDED BY: D. Lazar
MOTION CARRIED.

7.3 VPL Corporate Outcome Measures Q2 2022

MOTION: THAT the Board receive the VPL Corporate Outcome Measures for Q2 2022.
Moved BY: A. Nicaso
SECONDED BY: P. Pallante
MOTION CARRIED.

7.4 Project Update on VMC Library and VMC Express

MOTION: THAT the Board receive the project update on the VMC Library and VMC Express.
Moved BY: L. Hewitt
SECONDED BY: R. Wu
MOTION CARRIED.

7.5 Report from Budget & Finance Committee

7.5.1 Minutes of Budget & Finance Committee Meeting of May 31, 2022

An amendment was made to Item 5, that the motion was moved by D. Da Ros-Presutti and seconded by L. Pavese.

MOTION: THAT the Board receive the minutes of the Budget & Finance Committee Meeting of May 31, 2022 as amended.
Moved BY: P. Pallante
SECONDED BY: R. Wu
MOTION CARRIED.

7.5.2 Minutes of Budget & Finance Committee Meeting of July 26, 2022

MOTION: THAT the Board adopt the minutes of the Budget & Finance Committee Meeting of July 26, 2022 as presented.
Moved BY: P. Pallante
SECONDED BY: R. Wu
MOTION CARRIED.

7.5.3 Review of Draft 2023-2027 Operating Budget and Additional Resources Requests, and Draft 2023-2027 Capital Plan

D. Da Ros-Presutti presented the report on the review of the 2023-2027 Operating and Capital Budgets. Discussion ensued.

- MOTION:** THAT the Board approve the Draft Operating Budget 2023-2027,
- AND THAT** the Board approve the endorsement of the Additional Resource Request of \$95,932 as a result of a need for a full-time staff person to be hired as an Electronic Services Specialist in 2023,
- AND THAT** the Board approve the endorsement of the Additional Resource Request of \$27,925 (resulting in a total cost of \$88,902 for the full-time position), as a result of a need for the current part-time Staff Engagement Assistant position to be converted to a full-time Staff Engagement Assistant in 2023,
- AND THAT** the Board approve the endorsement of the Additional Resource Request for the annual staff and operating costs required to open the Carrville Library in 2024 in the amount of \$1,081,802,
- AND THAT** the Board approve the endorsement of the Additional Resource Request for the annual staff and operating costs required to open the West Woodbridge Library in 2024 in the amount of \$1,054,753,
- AND THAT** the Board approve the Draft Capital Plan 2023-2027,
- AND THAT** the approved budgets be submitted to the City of Vaughan Council as the Vaughan Public Library Board's requested Operating and Capital Budgets for 2023-2027,

All as recommended by the Budget & Finance Committee.

MOVED BY: D. Da Ros-Presutti
SECONDED BY: L. Pavese
MOTION CARRIED.

7.5.4 **Revenue & Expenditures Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2022**

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for Second Quarter ending June 30, 2022 as recommended by the Budget & Finance Committee.

MOVED BY: G. Blackman
SECONDED BY: P. Pallante
MOTION CARRIED.

8. **IN-CAMERA MEETING**

8.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: A. Nicaso
SECONDED BY: L. Pavese
MOTION CARRIED.

The meeting moved In-Camera at 8:56 pm.

8.2 **Personnel Matter**

Confidential report pertaining to identifiable individuals.

G. Thompson left the meeting.

8.3 **Report on Board Self-Assessment**

Confidential report pertaining to identifiable individuals.

8.4 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
Moved BY: D. Da Ros-Presutti
SECONDED BY: M. Iafrate
MOTION CARRIED.

The meeting returned to Open Session at 9:40 pm.

8.5 **Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
Moved BY: M. Kaur
SECONDED BY: G. Sangha
MOTION CARRIED.

9. **ROUNDTABLE DISCUSSION**

10. **UPCOMING EVENTS & MEETINGS**

Library Board Meeting

Thursday, October 13, 2022 – 7:00 pm
Woodbridge Library

11. **MOTION TO ADJOURN**

The meeting adjourned at 9:44 pm on a motion by L. Pavese, seconded by A. Nicaso.

Board Chair

Secretary-Treasurer