



2191 Major Mackenzie Drive, Vaughan, Ontario L6A 4W2
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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.

Enrich Inspire Transform

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Rose Savage
Vice Chair

Mubarak Ahmed
Trustee

Lynne Axmith
Trustee

Ralph Cinelli
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Rosanna DeFrancesca
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Ugo Di Federico
Trustee

Mario Ferri
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Marilyn Iafrate
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Trustee

Jane Kelly
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Steve Kerwin
Trustee

Palma Pallante
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Loreta Pavese
Trustee

Cristina Rizzuto
Trustee

Suri Rosen
Trustee

Gary Thompson
Trustee

Sandra Yeung Racco
Trustee

MINUTES OF LIBRARY BOARD MEETING
Monday, June 25, 2018 – 7:00 p.m. – Bathurst Clark Resource Library

Present: D. Sandhu (Chair), L. Axmith (to 8:44 pm), R. Cinelli, U. Di Federico (from 8:00 pm), M. Ferri, M. Iafrate, S. Kerwin, P. Pallante, L. Pavese, S. Rosen (from 7:25 pm), R. Savage, S. Yeung Racco
Regrets: M. Ahmed, R. DeFrancesca, M. Goldenberg, M. Kaur, C. Rizzuto
Absent: J. Kelly, G. Thompson

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Growth & Communications
M. Guy, Director of Innovative Technologies & Collections
L. McDonough, Director of Customer Experience
S. Vander Werff, Director of Finance & Community Spaces

Guest: Steve Langlois, Monteith Brown Planning Consultants

1. **CALL TO ORDER**

As there was a quorum at 7:12 pm, the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Agenda Items to be added or deleted**

None.

3.2 **Adoption of the Agenda**

MOTION: THAT the agenda be adopted as presented.

Moved by: M. Iafrate

Seconded by: R. Cinelli

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF MAY 17, 2018**

MOTION: THAT the minutes of meeting of May 17, 2018 be adopted as presented.

Moved by: S. Kerwin

Seconded by: L. Axmith

MOTION CARRIED.

5. **MAPLE LIBRARY SPECIAL AREA STUDY**

Steve Langlois of Monteith Brown Planning Consultants provided a presentation and report on the results of the Maple Library Special Area Study conducted during the past year.

S. Rosen joined the meeting.

U. Di Federico joined the meeting.

Discussion ensued.

MOTION: **THAT the Board receive the Maple Library Special Study Report as presented by Monteith Brown Planning Consultants,**

AND THAT the Board retain the Maple Library and continue to operate the facility as a key component of the Maple Community Centre,

AND THAT the Maple Library Special Area Study be included as Vaughan Public Libraries' contribution to the Maple Community Centre Feasibility Study being commissioned by the City of Vaughan.

MOVED BY: **M. Iafrate**

SECONDED BY: **S. Yeung Racco**

MOTION CARRIED.

6. **CORRESPONDENCE**

6.1 Library Articles

6.2 Promotional Articles about VPL

6.3 VPL *What's On* Guide – June-July-August 2018 Edition

MOTION: **THAT the Board receive the items of correspondence.**

MOVED BY: **M. Iafrate**

SECONDED BY: **S. Yeung Racco**

MOTION CARRIED.

7. **FINANCES**

7.1 **Accounts Paid for May 2018**

MOTION: **THAT the Board receive the Accounts Paid for May 2018 in the amount of \$396,677.44.**

MOVED BY: **U. Di Federico**

SECONDED BY: **M. Ferri**

MOTION CARRIED.

8. **REPORTS**

8.1 **Management Report for May 2018 and, YTD Performance Indicator Reports**

MOTION: **THAT the Board receive the Management Report for May 2018 and the Year to Date Performance Indicators Report.**

MOVED BY: **S. Yeung Racco**

SECONDED BY: **M. Iafrate**

MOTION CARRIED.

8.2 Project Update – Vellore Village Library

MOTION: THAT the Board receive the project update for Vellore Village Library.
Moved BY: R. Savage
SECONDED BY: L. Pavese
MOTION CARRIED.

8.3 Project Update – Vaughan Metropolitan Centre Library

MOTION: THAT the Board receive the project update for the Vaughan Metropolitan Centre Library.
Moved BY: U. Di Federico
SECONDED BY: S. Kerwin
MOTION CARRIED.

L. Axmith left the meeting.

8.4 Collection Agency Report

As requested by the Board at its meeting on May 17, 2018, a report to the Board was provided outlining information about the collection activities undertaken by VPL. Discussion ensued.

MOTION: THAT the Board receive as information the report on use of the collection agency at Vaughan Public Libraries,

AND THAT staff investigate on how to recover some of the items through property taxes.

Moved BY: S. Yeung Racco
SECONDED BY: U. Di Federico
MOTION CARRIED.

8.5 Report from Personnel & Policy Committee**8.5.1 Adoption of Minutes of Personnel & Policy Committee Meeting of April 19, 2018**

MOTION: THAT the Board adopt the minutes of the Personnel & Policy Committee Meeting of April 19, 2018 as presented.
Moved BY: M. Iafrate
SECONDED BY: R. Savage
MOTION CARRIED.

8.5.2 Review of Draft Elections Policy

Steve Kerwin, Chair of the Personnel & Policy Committee, reported on the Committee's review of the draft Elections Policy at its meeting of June 25, 2018.

MOTION: THAT the Board adopt the new Elections Policy as amended and recommended by the Personnel & Policy Committee.
Moved BY: M. Iafrate
SECONDED BY: R. Savage
MOTION CARRIED.

9. **NEW BUSINESS**

No reports.

10. **IN-CAMERA MEETING**

MOTION: THAT the meeting moved In-Camera.
MOVED BY: L. Pavese
SECONDED BY: R. Cinelli
MOTION CARRIED.

The meeting moved In-Camera at 9:00 p.m.

CLOSED SESSION

MOTION: THAT the meeting return to Open Session.
MOVED BY: U. Di Federico
SECONDED BY: R. Savage
MOTION CARRIED.

The meeting returned to Open Session at 9:27 pm.

OPEN SESSION

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: S. Rosen
SECONDED BY: R. Cinelli
MOTION CARRIED.

11. **UPCOMING EVENTS & MEETINGS**

Budget & Finance Committee Meeting

Monday, July 30, 2018 – 7:00 pm – Civic Centre Resource Library

Vellore Village Library

VIP Preview – Friday, August 10, 2018

Soft Opening – Saturday, August 11, 2018

Official Opening Ceremony – Saturday, September 22, 2018

Library Board Meeting

Thursday, September 13, 2018 – 7:00 pm – Civic Centre Resource Library

12. **ADJOURNMENT**

The meeting adjourned at 9:30 pm on a motion by R. Cinelli, seconded by L. Pavese.