

MINUTES OF LIBRARY BOARD MEETING
Thursday, May 21, 2020 – 7:00 pm – Virtual Meeting

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Bruno Riga
Trustee

Gino Rosati
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, R. Cinelli, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate, M. Kaur, D. Lazar, H. Malik, A. Nicaso, P. Pallante, L. Pavese, B. Riga, G. Thompson, R. Wu, S. Yeung Racco

Regrets: G. Rosati

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
L. McDonough, Deputy CEO Customer Experience
S. Vander Werff, Deputy CEO Corporate Services
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:05 pm, the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Agenda items to be added or deleted**

None.

3.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.

MOVED BY: M. Iafrate

SECONDED BY: S. Yeung Racco

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF APRIL 23, 2020**

MOTION: THAT the minutes of April 23, 2020 be adopted as presented.

MOVED BY: H. Malik

SECONDED BY: L. Hewitt

MOTION CARRIED.

5. **COMMUNICATIONS**

5.1 **Library Articles**

5.2 **VPL Promotional Articles**

MOTION: THAT the communication items be received.

MOVED BY: S. Yeung Racco

SECONDED BY: R. Cinelli

MOTION CARRIED.

Board Trustees expressed their appreciation and thanks to VPL staff for their efforts in keeping customers engaged through online programs as well as the new curbside pick-up service that commenced this week.

6. REPORTS**6.1 Management Report for April 2020 and YTD Performance Indicator Reports**

MOTION: THAT the Board receive the Management Report for April 2020 and YTD Performance Indicator Reports.

MOVED BY: M. Ferri
SECONDED BY: A. Nicaso
MOTION CARRIED.

6.2 Project Update – VMC Library and VMC Library Express

MOTION: THAT the Board receive the project update on the VMC Library and VMC Library Express.

MOVED BY: B. Riga
SECONDED BY: D. Lazar
MOTION CARRIED.

6.3 Report from Budget & Finance Committee:**6.3a Minutes of Budget & Finance Committee Meeting of April 23, 2020**

MOTION: THAT the Board receive the minutes of Budget & Finance Committee Meeting of April 23, 2020.

MOVED BY: D. Da Ros-Presutti
SECONDED BY: G. Thompson
MOTION CARRIED.

6.3b Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for First Quarter ending March 31, 2020

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for First Quarter ending March 31, 2020.

MOVED BY: R. Cinelli
SECONDED BY: L. Pavese
MOTION CARRIED.

7. NEW BUSINESS**7.1 Award of Contract for the Provision of Janitorial Cleaning Services**

Discussion ensued about the contract award for the provision of janitorial cleaning services.

MOTION: THAT Contract #RFP19-280 Janitorial Cleaning Services, for the Provision of Janitorial Cleaning Services for Vaughan Public Libraries be awarded to the firm National Cleaning Contractors for a three (3) year period, with two (2) one-year renewal options, at the contract price of \$671,728 which shall apply for the three (3) year period of the contract.

MOVED BY: P. Pallante
SECONDED BY: M. Kaur
MOTION CARRIED.

8. UPCOMING EVENTS & MEETINGS**Budget & Finance Committee Meeting**

Thursday, June 18, 2020 – 6:00 pm – Virtual Meeting

Library Board Meeting

Thursday, June 18, 2020 – 7:00 pm – Virtual Meeting

9. **ADJOURNMENT**

The meeting adjourned at 8:04 pm on a motion by M. Ferri, seconded by H. Malik.

Board Chair

Secretary-Treasurer