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*Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.*

**Enrich Inspire Transform**

## **MINUTES OF LIBRARY BOARD MEETING**

**Thursday, May 18, 2017 – 7:00 p.m. – Maple Library**

Devender Sandhu  
Chair

Rose Savage  
Vice Chair

Mubarak Ahmed  
Trustee

Lynne Axmith  
Trustee

Ralph Cinelli  
Trustee

Rosanna DeFrancesca  
Trustee

Ugo Di Federico  
Trustee

Mario Ferri  
Trustee

Maya Goldenberg  
Trustee

Marilyn Iafrate  
Trustee

Manjit Kaur  
Trustee

Jane Kelly  
Trustee

Steve Kerwin  
Trustee

Palma Pallante  
Trustee

Loreta Pavese  
Trustee

Cristina Rizzuto  
Trustee

Suri Rosen  
Trustee

Gary Thompson  
Trustee

Sandra Yeung Racco  
Trustee

Present: D. Sandhu (Chair), M. Ahmed, L. Axmith, R. Cinelli, M. Kaur, J. Kelly, S. Kerwin, P. Pallante, L. Pavese, C. Rizzuto, R. Savage  
Regrets: U. Di Federico, M. Ferri, M. Goldenberg, M. Iafrate, S. Rosen, G. Thompson, S. Yeung Racco  
Absent: R. DeFrancesca  
In Attendance: M. Singleton, Chief Executive Officer  
M. Guy, Director of Innovative Technologies & Collections  
L. McDonough, Director of Customer Experience  
S. Vander Werff, Director of Finance & Community Spaces  
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:11 p.m., the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Items to be added or deleted**

Addition of item 8.2 – Canada 150 Celebration – *M. Ahmed*

3.2 **Adoption of the Agenda**

**MOTION: THAT the agenda be adopted as amended.**

**MOVED BY: P. Pallante**

**SECONDED BY: S. Kerwin**

**MOTION CARRIED.**

4. **ADOPTION OF MINUTES OF APRIL 20, 2017**

**MOTION: THAT the minutes of April 20, 2017 be adopted as presented.**

**MOVED BY: R. Cinelli**

**SECONDED BY: L. Axmith**

**MOTION CARRIED.**

**5. CORRESPONDENCE**

- 5.1 Letter from CFUW donating materials for Canadian Children's Book Week
- 5.2 Letter of thanks from Humanity First for food donations
- 5.3 Library Articles
- 5.4 Promotional Articles about VPL

**MOTION:** THAT the items of correspondence be received.  
**Moved BY:** S. Kerwin  
**SECONDED BY:** R. Cinelli  
**MOTION CARRIED.**

**6. FINANCES****6.1 Accounts Paid for April 2017**

**MOTION:** THAT the Board received the Accounts Paid for April 2017 in the amount of \$313,428.06.  
**Moved BY:** P. Pallante  
**SECONDED BY:** J. Kelly  
**MOTION CARRIED.**

**7. REPORTS****7.1 Management Report for April 2017, Performance Indicators Year to Date & Q1 Business Plan Statistics**

The CEO announced that on May 9, 2017 Civic Centre Resource Library was presented with the Ontario Award of Excellence for Architecture by the Canadian Institute of Steel Construction.

**MOTION:** THAT the Board receive the Management Report for April 2017, Performance Indicators Year to Date, and Q1 Business Plan Statistics.  
**Moved BY:** L. Axmith  
**SECONDED BY:** C. Rizzuto  
**MOTION CARRIED.**

**7.2 Project Update – Vellore Village South Library**

**MOTION:** THAT the Board receive the project update on the Vellore Village South Library.  
**Moved BY:** M. Ahmed  
**SECONDED BY:** R. Savage  
**MOTION CARRIED.**

**7.3 Project Update – Vaughan Metropolitan Centre Library**

The Groundbreaking Ceremony will be held on Tuesday, June 20, 2017 at 9:00 a.m. at the site.

**MOTION:** THAT the Board receive the project update on the Vaughan Metropolitan Centre Library.  
**Moved BY:** S. Kerwin  
**SECONDED BY:** J. Kelly  
**MOTION CARRIED.**

**7.4 Report & Presentation – Mackenzie Vaughan Hospital Partnership Opportunity**

The CEO provided a report and presentation about a possible partnership opportunity with Mackenzie Vaughan Hospital. Discussion ensued.

**MOTION:** THAT the Board approve the draft Building Program and Architectural Considerations for the Mackenzie Vaughan Hospital Library,  
  
AND THAT these considerations form the basis of discussions with Mackenzie Vaughan Hospital regarding the Board's vision for this proposed new library.

**MOVED BY:** J. Kelly  
**SECONDED BY:** M. Kaur  
**MOTION CARRIED.**

**7.5 Report - New Library Memberships**

**MOTION:** THAT the Board receive the report on new library memberships at Vaughan Public Libraries for the period May 2016 to April 2017.

**MOVED BY:** R. Cinelli  
**SECONDED BY:** L. Axmith  
**MOTION CARRIED.**

**7.6 Report from Budget & Finance Committee****7.6.1 Motion to receive Minutes of Budget & Finance Committee Meeting of March 23, 2017**

**MOTION:** THAT the Board receive the minutes of Budget & Finance Committee meeting of March 23, 2017.

**MOVED BY:** S. Kerwin  
**SECONDED BY:** P. Pallante  
**MOTION CARRIED.**

**7.6.2 2016 Financial Statement**

At its meeting on May 18, 2017, the Budget & Finance Committee were presented with the 2016 Financial Statement by Shelyane Li and Kevin Travers of KPMG.

**MOTION:** THAT the Board approve the 2016 Financial Statement as prepared by KPMG and as recommended by the Budget & Finance Committee.

**MOVED BY:** M. Ahmed  
**SECONDED BY:** S. Kerwin  
**MOTION CARRIED.**

**7.6.3 Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for First Quarter Ending March 31, 2017**

**MOTION:** THAT the Board receive the Revenue & Expenditures Variance Analysis Report and Capital Analysis Report for First Quarter ending March 31, 2017 as recommended by the Budget & Finance Committee.

**MOVED BY:** M. Kaur  
**SECONDED BY:** R. Savage  
**MOTION CARRIED.**

8. **NEW BUSINESS**8.1 **Presentation by Kristin Sztuka-Robson, Librarian II-Digital Literacies**

Kristin Sztuka-Robson provided a visual presentation to the Board about “*So You’ve Built a Creation Space – Now What?*”

8.2 **Canada 160 Celebration**

Discussion ensued about the Board holding a Canada 150 Celebration. Staff will follow up and report back.

9. **UPCOMING EVENTS & MEETINGS:****Library Board Meeting**

Thursday, June 15, 2017 – 7:00 pm – Ansley Grove Library

**Vaughan Metropolitan Centre Ground-breaking Ceremony**

Tuesday, June 20, 2017 – 9:30 am at Site

10. **ADJOURNMENT**

The meeting adjourned at 8:58 p.m. on a motion by L. Pavese, seconded by J. Kelly.

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*Board Chair*

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*Secretary-Treasurer*