

VAUGHAN PUBLIC LIBRARY BOARD
MINUTES OF BOARD MEETING

Thursday, April 23, 2020 – 7:00 pm - Virtual Meeting

- Rose Savage**
Chair
- Gary Thompson**
Vice Chair
- Gail Blackman**
Trustee
- Ralph Cinelli**
Trustee
- Denise Da Ros-Presutti**
Trustee
- Mario Ferri**
Trustee
- Lauri Hewitt**
Trustee
- Marilyn Iafrate**
Trustee
- Manjit Kaur**
Trustee
- Donald Lazar**
Trustee
- Hameed Malik**
Trustee
- Antonella Nicaso**
Trustee
- Palma Pallante**
Trustee
- Loreta Pavese**
Trustee
- Bruno Riga**
Trustee
- Gino Rosati**
Trustee
- Richard Wu**
Trustee
- Sandra Yeung Racco**
Trustee

Present: R. Savage (Chair), G. Blackman, R. Cinelli, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate, M. Kaur, D. Lazar, H. Malik, A. Nicaso (from 7:15 pm), P. Pallante, L. Pavese, B. Riga, G. Rosati, S. Yeung Racco

Absent: R. Wu

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
L. McDonough, Deputy CEO Customer Experience
S. Vander Werff, Deputy CEO Finance & Community Spaces
P. Yovdoshuk, Recorder
Jessica Chapman, Area Manager, West Vaughan

1. **CALL TO ORDER**

As there was a quorum at 7:06 pm, the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest

3. **ADOPTION OF AGENDA**

3.1 **Agenda items to be added or deleted**

Additions:

- Item 3.3 – Electronic Board and Committee Meeting Participation
- Item 7.2 – Library of Things Presentation by Jessica Chapman, Area Manager, West Vaughan
- Item 7.3 – VPL’s Response to COVID-19 Video Presentation

3.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as amended.
MOVED BY: M. Iafrate
SECONDED BY: G. Rosati
MOTION CARRIED.

3.3 **Electronic Board and Committee Participation**

MOTION: THAT the Board adopt the proposed amendment to the VPL Board By-Law 1:05 to facilitate electronic Board and Committee participation.
MOVED BY: G. Rosati
SECONDED BY: S. Yeung Racco
MOTION CARRIED.

4. **ADOPTION OF MINUTES OF FEBRUARY 20, 2020**

MOTION: THAT the minutes of February 20, 2020 be adopted as presented.
MOVED BY: G. Rosati
SECONDED BY: R. Cinelli
MOTION CARRIED.

5. **COMMUNICATIONS**

- 5.1 Library Articles
- 5.2 Promotional Articles about VPL

MOTION: THAT the items of communication be received.
MOVED BY: M. Ferri
SECONDED BY: P. Pallante
MOTION CARRIED.

A. Nicaso joined the meeting.

6. **REPORTS**

6.1 **Management Report for February/March 2020, YTD Performance Indicator Reports and Q4 2019 Business Plan Statistics**

Congratulations to Gary Thompson, Vice Chair of the VPL Board, for his nomination for a City of Vaughan Volunteer Recognition Award for his more than 5-year contribution to the VPL Board.

MOTION: THAT the Board receive the Management Report for February/March 2020, YTD Performance Indicator Reports and Q4 2019 Business Plan Statistics.
MOVED BY: B. Riga
SECONDED BY: D. Lazar
MOTION CARRIED.

6.2 **Project Update – VMC Library and VMC Library Express**

MOTION: THAT the Board receive the project update on the VMC Library and VMC Library Express.
MOVED BY: L. Hewitt
SECONDED BY: A. Nicaso
MOTION CARRIED.

6.3 **Minutes of Budget & Finance Committee Meeting of November 21, 2019**

MOTION: THAT the Board receive the minutes of Budget & Finance Committee Meeting of November 21, 2019.
MOVED BY: L. Pavese
SECONDED BY: R. Cinelli
MOTION CARRIED.

6.4 **Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for Fourth Quarter Ending December 31, 2019**

MOTION: THAT the Board receive the Revenue & Expenditures Variance Analysis Report & and Capital Analysis Report for Fourth Quarter Ending December 31, 2019.
MOVED BY: B. Riga
SECONDED BY: G. Blackman
MOTION CARRIED.

7. **NEW BUSINESS**

7.1 **2019 Annual Report Video**

The Deputy CEO Growth & Communications presented a video on VPL's 2019 Annual Report

7.2 **Library of Things**

Jessica Chapman, Area Manager, West Vaughan, reported that VPL will be implementing a Lendery in partnership with York Region.

MOTION: THAT the Board receive the report on VPL's Lendery of Things.

MOVED BY: M. Ferri

SECONDED BY: L. Hewitt

MOTION CARRIED.

7.3 **VPL's Response to the COVID-19 Pandemic**

The Deputy CEO Customer Experience provided a report on VPL's response to the current COVID-19 Pandemic. The Board expressed appreciation and thanks to VPL staff for their ongoing efforts.

MOTION: THAT the Board receive the report on VPLs response to the COVID-19 Pandemic.

MOVED BY: S. Yeung Racco

SECONDED BY: M. Kaur

MOTION CARRIED.

8. **UPCOMING EVENTS & MEETINGS**

Library Board Meeting

Thursday, May 21, 2020 – 7:00 pm

Board Strategic Planning Summit

It was decided to defer the decision to the Board's meeting in June 2020.

9. **ADJOURNMENT**

The meeting adjourned at 8:41 pm on a motion by H. Malik, seconded by D. Lazar.

Board Chair

Secretary-Treasurer