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Enrich Inspire Transform

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Gary Thompson
Trustee

Sandra Yeung Racco
Trustee

MINUTES OF LIBRARY BOARD MEETING
Thursday, April 20, 2017 – 7:00 p.m. – Dufferin Clark Library

Present: D. Sandhu (Chair), L. Axmith, R. Cinelli, R. DeFrancesca,
U. Di Federico, M. Ferri, M. Goldenberg, M. Iafrate (from 7:09 pm),
S. Kerwin, C. Rizzuto, S. Rosen (from 7:07 pm), G. Thompson (from 7:08
pm), S. Yeung Racco

Regrets: M. Ahmed, J. Kelly, M. Kaur, P. Pallante, L. Pavese, R. Savage

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Growth & Communications
M. Guy, Director of Innovative Technologies & Collections
L. McDonough, Director of Customer Experience
S. Vander Werff, Director of Finance & Community Spaces
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:06 p.m., the Chair called the meeting to order.

2. **ADOPTION OF THE AGENDA**

2.1 **Items to be Added to the Agenda**

None.

2.2 **Adoption of the Agenda**

MOTION: THAT the agenda be adopted as presented.

MOVED BY: M. Goldenberg

SECONDED B: M. Ferri

MOTION CARRIED.

3. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

4. **ADOPTION OF MINUTES**

**MOTION: THAT the Board adopt the minutes of meeting
Of March 23, 2017 as presented.**

MOVED BY: R. Cinelli

SECONDED BY: C. Rizzuto

MOTION CARRIED.

S. Rosen joined the meeting.

G. Thompson joined the meeting.

5. **CORRESPONDENCE**

5.1 Customer Donation

6.2 Library Articles

6.3 Promotional Articles about VPL

MOTION: THAT the Board receive the items of correspondence.

MOVED BY: M. Ferri

SECONDED BY: S. Kerwin

MOTION CARRIED.

M. Iafrate joined the meeting.

6. **FINANCES**

6.1 Accounts Paid for March 2017

MOTION: THAT the Board receive the Accounts Paid for March 2017 in the amount of \$508,197.23.

MOVED BY: S. Yeung Racco

SECONDED BY: M. Goldenberg

MOTION CARRIED.

7. **REPORTS**

7.1 Management Report for March 2017 and YTD Performance Indicators

MOTION: THAT the Board receive the Management Report for March 2017 and YTD Performance Indicators.

MOVED BY: S. Yeung Racco

SECONDED BY: L. Axmith

MOTION CARRIED.

7.2 Project Update – Vellore Village South Library

MOTION: THAT the Board receive the project update on the Vellore Village South Library.

MOVED BY: G. Thompson

SECONDED BY: S. Rosen

MOTION CARRIED.

7.3 Project Update – Vaughan Metropolitan Centre Library

MOTION: THAT the Board receive the project update on the Vaughan Metropolitan Centre Library.

MOVED BY: M. Ferri

SECONDED BY: R. Cinelli

MOTION CARRIED.

7.4 Report from Personnel & Policy Committee**7.4.1 Minutes of Meeting of January 19, 2017**

MOTION: THAT the Board receive the minutes of Personnel & Policy Committee Meeting of January 19, 2017.

MOVED BY: U. Di Federico

SECONDED BY: S. Kerwin

MOTION CARRIED.

7.4.2 Review of Policies**7.4.2a Accessibility Policy****7.4.2b Respectful Workplace Policy****7.4.2c Violence in the Workplace Policy****7.4.2d Records Retention Policy**

The Chair of the Personnel & Policy Committee, Steve Kerwin, reviewed the proposed amendments to each of the policies. The Board expressed their thanks to staff for their efforts reviewing and updating all VPL policies.

MOTION: THAT the Board reaffirm their support of the Accessibility Policy, and approve the proposed amendments to the Policy as recommended by the Personnel & Policy Committee,

THAT the Board reaffirm their support of the Respectful Workplace Policy, and approve the proposed amendments to the Policy as recommended by the Personnel & Policy Committee,

THAT the Board reaffirm their support of the Violence in the Workplace Policy, and approve the proposed amendments to the Policy as recommended by the Personnel & Policy Committee,

THAT the Board reaffirm their support of the Records Retention Policy, and approve the proposed amendments to the Policy as recommended by the Personnel & Policy Committee.

MOVED BY: S. Yeung Racco

SECONDED BY: M. Goldenberg

MOTION CARRIED.

8. NEW BUSINESS**8.1 Demonstration of OverDrive Database**

The Director of Innovative Technologies & Collections provided a visual demonstration of VPL's OverDrive database.

9. **IN-CAMERA MEETING**

9.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: U. Di Federico
SECONDED BY: R. Cinelli
MOTION CARRIED.

The meeting moved In-Camera at 7:58 p.m.

9.2 **Adoption of In-Camera Minutes**

MOTION: THAT the In-Camera Minutes of March 23, 2017 be adopted as presented.
MOVED BY: M. Iafrate
SECONDED BY: M. Goldenberg
MOTION CARRIED.

9.3 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: R. DeFrancesca
SECONDED BY: U. Di Federico
MOTION CARRIED.

The meeting returned to Open Session at 8:00 p.m.

9.4 **Ratification of Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: S. Yeung Racco
SECONDED BY: U. Di Federico
MOTION CARRIED.

10. **UPCOMING EVENTS & MEETINGS:**

Budget & Finance Committee Meeting

Thursday, May 18, 2017 – 6:00 p.m. – Maple Library

Library Board Meeting

Thursday, May 18, 2017 – 7:00 p.m. – Maple Library

11. **ADJOURNMENT**

The meeting adjourned at 8:01 p.m. on a motion by M. Ferri, seconded by S. Kerwin.