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Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.
Enrich Inspire Transform

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Trustee

Ralph Cinelli
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MINUTES OF LIBRARY BOARD MEETING
Thursday, April 19, 2018 – 7:00 p.m. – Dufferin Clark Library

Present: D. Sandhu (Chair), M. Ahmed (to 8:02 pm), L. Axmith (to 8:15 pm), R. Cinelli, U. Di Federico, M. Iafrate, M. Kaur, J. Kelly, S. Kerwin, P. Pallante, L. Pavese, C. Rizzuto, R. Savage

Regrets: R. DeFrancesca, M. Ferri, M. Goldenberg, S. Rosen, G. Thompson, S. Yeung Racco

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Director of Planning & Communication
M. Guy, Director of Innovative Technologies & Collections
L. McDonough, Director of Customer Experience
S. Vander Werff, Director of Finance & Community Spaces
P. Yovdoshuk, Recorder

Guests: Steve Langlois, Monteith Brown
Kevin Huang, City of Vaughan

1. **CALL TO ORDER** – D. Sandhu, Chair

As there was a quorum at 7:10 p.m., the Chair called the meeting to order.

The Chair announced that Trustees Rose Savage and Ugo Di Federico are both recipients of City of Vaughan Volunteer Recognition Awards.

On behalf of Deputy Mayor/Local and Regional Councillor Mario Ferri, the Chief Executive Officer presented a Community Champion Award to Trustee Ralph Cinelli.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Agenda Items to be Added or Deleted**

There were no items to be added or deleted.

3.2 **Adoption of the Agenda**

MOTION: THAT the Board adopt the agenda as presented.

Moved by: M. Ahmed

Seconded by: R. Savage

MOTION CARRIED.

4. **ADOPTION OF MINUTES OF MARCH 8, 2018**

MOTION: THAT the Board adopt the minutes of meeting of March 8, 2018 as presented.
Moved by: R. Cinelli
Seconded by: M. Iafrate
MOTION CARRIED.

5. **PRESENTATION FROM MONTEITH BROWN ON DRAFT ACTIVE TOGETHER MASTER PLAN (ATMP) REVIEW AND UPDATE**

The Chair introduced and welcomed Steve Langlois of Monteith Brown, and Kevin Huang of the City of Vaughan to the meeting. Steve Langlois provided a presentation to the Board on the Draft ATMP currently being reviewed and updated for presentation to Committee of the Whole on May 14, and to Council one week later. A very fulsome discussion ensued.

M. Ahmed left the meeting.

L. Axmith left the meeting.

MOTION: THAT the Board request staff to obtain information about the Feasibility Study conducted for the Father E. Bulfon Community Centre in Woodbridge, and bring a report back to the next Board Meeting with population statistics.
Moved by: M. Iafrate
Seconded by: R. Savage
MOTION CARRIED.

MOTION: THAT the Board endorse the Draft Active Together Master Plan (ATMP) 2018 Review and Update.
Moved by: S. Kerwin
Seconded by: M. Iafrate
MOTION CARRIED.

AMENDMENT TO MOTION:

MOTION: THAT the Board endorse in principle the Draft Active Together Master Plan (ATMP) 2018 Review and Update.
Moved by: U. Di Federico
Seconded by: R. Savage
MOTION CARRIED.

The Chair thanked the guests for their presentation and they left the meeting.

6. **CORRESPONDENCE**

6.1 **Library Articles**

6.2 **Promotional Articles about VPL**

MOTION: THAT the Board receive the items of correspondence.
Moved by: J. Kelly
Seconded by: C. Rizzuto
MOTION CARRIED.

7. FINANCES**7.1 Accounts Paid for March 2018**

MOTION: THAT the Board receive the Accounts Paid for February 28, 2018 in the amount of \$72,161.83,

AND THAT due to a discrepancy in the Accounts Paid for March 2018, staff investigate and bring back a revised report to the Board Meeting in May 2018.

MOVED BY: U. Di Federico

SECONDED BY: J. Kelly

MOTION CARRIED.

8. REPORTS**8.1 Management Report for March 2018 and YTD Performance Indicator Reports**

MOTION: THAT the Board received the Management Report for March 2018 and the YTD Performance Indicator Reports.

MOVED BY: S. Kerwin

SECONDED BY: P. Pallante

MOTION CARRIED.

8.2 Project Update – Vellore Village Library

An updated construction schedule was distributed. Staff reported that the Contractor, Jasper Construction, has informed them that the substantial completion date for the project is rescheduled to June 30, 2018. Staff are monitoring and diarizing all issues with the project. Discussion ensued.

MOTION: THAT the Board receive the project update on the Vellore Village Library, and that staff bring a report back to the next Board Meeting.

MOVED BY: M. Kaur

SECONDED BY: C. Rizzuto

MOTION CARRIED.

8.3 Project Update – Vaughan Metropolitan Centre Library

Staff reported that the project is making great progress.

MOTION: THAT the Board receive the project update on the Vaughan Metropolitan Centre Library.

MOVED BY: J. Kelly

SECONDED BY: U. Di Federico

MOTION CARRIED.

8.4 Report from Personnel & Policy Committee**8.4.1 Adoption of Minutes of March 6, 2018**

MOTION: THAT the Board adopt the minutes of the Personnel & Policy Committee Meeting of March 6, 2018 as presented.

MOVED BY: P. Pallante

SECONDED BY: S. Kerwin

MOTION CARRIED.

8.4.2 Review of Operational Policy and List of Charges

S. Kerwin, Chair of the Personnel & Policy Committee, reported that the Committee had reviewed the proposed amendments to the Operational Policy and List of Charges at their meeting of April 19, 2018.

MOTION: THAT the Board approve the proposed amendments to the Operational Policy & List of Charges as recommended by the Personnel & Policy Committee.

MOVED BY: R. Savage

SECONDED BY: L. Pavese

MOTION CARRIED.

8.5 Report on Board Self-Assessment

The report indicates that the Board is confident that it is functioning very well. Discussion ensued and trustees were requested to review the report and forward to the Chair any suggestions for improvements.

MOTION: THAT the Board receive the report on Board Self-Assessment.

MOVED BY: M. Iafrate

SECONDED BY: U. Di Federico

MOTION CARRIED.

9. NEW BUSINESS**9.1 Provincial Funding for Ontario Public Libraries**

MOTION: THAT the Board receive the report regarding the Province of Ontario 2018 Budget, 'A Plan for Care and Opportunity'.

MOVED BY: U. Di Federico

SECONDED BY: J. Kelly

MOTION CARRIED.

9.2 VPL 2017 Annual Report Video

A video was provided on Vaughan Public Libraries' 2017 Annual Report.

10. **IN-CAMERA BOARD MEETING**

10.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: M. Kaur
SECONDED BY: R. Savage
MOTION CARRIED.

The meeting moved In-Camera at 9:27 p.m.

CLOSED SESSION

10.2 **Adoption of In-Camera Minutes of March 8, 2018**

MOTION: THAT the Board adopt the In-Camera minutes of March 8, 2018.
MOVED BY: R. Cinelli
SECONDED BY: J. Kelly
MOTION CARRIED.

10.3 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: P. Pallante
SECONDED BY: S. Kerwin
MOTION CARRIED.

The meeting returned to Open Session at 9:28 p.m.

OPEN SESSION

10.4 **Ratification of Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: R. Savage
SECONDED BY: L. Pavese
MOTION CARRIED.

11. **UPCOMING EVENTS & MEETINGS**

Library Board Meeting

Thursday, May 17, 2018 – 7:00 pm – Maple Library

12. **ADJOURNMENT**

The meeting adjourned at 9:30 p.m. on motion by U. Di Federico, seconded by C. Rizzuto.