



*Vaughan Public Libraries offers welcoming destinations that educate, excite and empower our community.*

**Enrich Inspire Transform**

Devender Sandhu  
Chair

Rose Savage  
Vice Chair

Mubarak Ahmed  
Trustee

Lynne Axmith  
Trustee

Ralph Cinelli  
Trustee

Rosanna DeFrancesca  
Trustee

Ugo Di Federico  
Trustee

Mario Ferri  
Trustee

Maya Goldenberg  
Trustee

Marilyn Iafrate  
Trustee

Manjit Kaur  
Trustee

Jane Kelly  
Trustee

Steve Kerwin  
Trustee

Palma Pallante  
Trustee

Loreta Pavese  
Trustee

Cristina Rizzuto  
Trustee

Suri Rosen  
Trustee

Gary Thompson  
Trustee

Sandra Yeung Racco  
Trustee

## **MINUTES OF LIBRARY BOARD MEETING**

**Thursday, March 23, 2017 – 7:00 p.m. – Civic Centre Resource Library**

Present: D. Sandhu (Chair), L. Axmith (to 8:14 pm), R. Cinelli, U. Di Federico, M. Goldenberg, M. Iafrate, M. Kaur (to 8:14 pm), J. Kelly (from 7:10 pm), S. Kerwin, P. Pallante (to 9:08 pm), L. Pavese, C. Rizzuto, R. Savage, G. Thompson

Regrets: M. Ahmed, R. DeFrancesca, M. Ferri, S. Rosen, S. Yeung Racco

In Attendance: M. Singleton, Chief Executive Officer  
A. Dowiat Vine, Director of Growth & Communications  
M. Guy, Director of Innovative Technologies & Collections  
L. McDonough, Director of Customer Experience  
S. Vander Werff, Director of Finance & Community Spaces  
P. Yovdoshuk, Recorder

Guest: H. He Siewert, Librarian II – Literacy & Readers' Advisory

### 1. **CALL TO ORDER**

As there was a quorum at 7:02 p.m., the Chair called the meeting to order.

### 2. **ADOPTION OF THE AGENDA**

#### 2.1 **Items to be Added to the Agenda**

- In memory of Isabella Ferrara.
- Presentation of Minister's 2016 Award for Innovation

#### 2.2 **Adoption of the Agenda**

**MOTION: THAT the agenda be adopted as amended.**

**Moved By: U. Di Federico**

**Seconded By: M. Iafrate**

**MOTION CARRIED.**

The Board observed a minute of silence in memory of trustee Isabella Ferrara, who passed away on February 13, 2017.

A framed certificate for the Minister's 2016 Award for Innovation was presented to the Board for the Vaughan Poetry Map. The Board recognized and congratulated Heather He Siewert, Librarian II - Literacy & Readers' Advisory, for her creation of the Vaughan Poetry Map.

**3. DISCLOSURES OF INTEREST**

There were no disclosures of interest.  
Staff left the meeting.

**4. IN-CAMERA MEETING**

J. Kelly joined the meeting.

**Motion to Move In-Camera**

**MOTION: THAT the meeting move In-Camera.**  
**MOVED BY: R. Cinelli**  
**SECONDED BY: L. Axmith**  
**MOTION CARRIED.**

The meeting moved In-Camera at 7:10 p.m.

**Motion to Return to Open Session**

**MOTION: THAT the meeting return to Open Session.**  
**MOVED BY: L. Axmith**  
**SECONDED BY: J. Kelly**  
**MOTION CARRIED.**

The meeting returned to Open Session at 8:01 p.m.  
Staff joined the meeting.

**Ratification of Actions Taken In-Camera**

**MOTION: THAT the Board ratify all actions taken.**  
**MOVED BY: M. Iafrate**  
**SECONDED BY: G. Thompson**  
**MOTION CARRIED.**

**5. ADOPTION OF MINUTES**

Amendment required that R. Savage was in attendance at the meeting.

**MOTION: THAT the Board adopt the minutes of meeting of January 19, 2017 as amended.**  
**MOVED BY: R. Savage**  
**SECONDED BY: R. Cinelli**  
**MOTION CARRIED.**

**6. CORRESPONDENCE**

- 6.1 Thank You Cards
- 6.2 Library Articles
- 6.3 Promotional Articles about VPL

**MOTION: THAT the Board receive the items of correspondence.**  
**MOVED BY: L. Pavese**  
**SECONDED BY: M. Kaur**  
**MOTION CARRIED.**

**7. FINANCES****7.1 Accounts Paid for January 2017****7.2 Accounts Paid for February 2017**

**MOTION:** THAT the Board receive the Accounts Paid for January 2017 in the amount of \$353,784.39,

**AND THAT** the Board receive the Accounts Paid for February 2017 in the amount of \$459,901.65.

**MOVED BY:** R. Cinelli

**SECONDED BY:** P. Pallante

**MOTION CARRIED.**

**8. REPORTS****8.1 Management Report for January 2017**

**MOTION:** THAT the Board receive the Management Report for January 2017.

**MOVED BY:** S. Kerwin

**SECONDED BY:** P. Pallante

**MOTION CARRIED.**

L. Axmith and M. Kaur left the meeting.

**8.2 Management Report for February 2017, YTD Performance Indicators, and Q4 2016 Business Plan Statistics**

As an update to the Management Report, the CEO reported that a meeting had been held recently with a representative from the Vaughan Mackenzie Hospital to discuss a possible partnership with VPL to have a public library function in the new hospital that would might include medical resources for hospital staff.

**MOTION:** THAT the Board receive the Management Report for February 2017, YTD Performance Indicators, Q4 2016 Business Plan Statistics, and the verbal report from the CEO.

**MOVED BY:** M. Iafrate

**SECONDED BY:** U. Di Federico

**MOTION CARRIED.**

**8.3 Project Update – Civic Centre Resource Library**

It was noted that the Civic Centre Resource Library project was completed under budget.

**MOTION:** THAT the Board receive the project update on the Civic Centre Resource Library.

**MOVED BY:** L. Pavese

**SECONDED BY:** M. Goldenberg

**MOTION CARRIED.**

**8.4 Project Update – Vellore Village South Library**

**MOTION:** THAT the Board receive the project update on the Vellore Village South Library.

**MOVED BY:** S. Kerwin

**SECONDED BY:** U. Di Federico

**MOTION CARRIED.**

**8.5 Project Update – Vaughan Metropolitan Centre Library**

While the library's location has been confirmed to occupy the second story space adjacent to the Price Waterhouse Coopers (PwC) Tower, VPL has lobbied for and successfully received support to use additional space on the first floor adjacent to the main entrance to offer a storefront library. The storefront location would be a fully self-service location with no staff presence. This storefront library would function as a satellite location to the second floor library and would serve as VPL's 12<sup>th</sup> location.

**MOTION:** THAT the Board receive the project update on the Vaughan Metropolitan Centre Library,

**AND THAT the Board direct VPL staff to pursue the opportunity of a Storefront Library at VMC.**

**MOVED BY:** M. Iafrate

**SECONDED BY:** R. Savage

**MOTION CARRIED.**

**8.6 Canada 150 Celebrations**

**MOTION:** THAT the Board receive the report on Canada 150 Celebrations.

**MOVED BY:** C. Rizzuto

**SECONDED BY:** J. Kelly

**MOTION CARRIED.**

**8.7 Report from Budget & Finance Committee****8.7.1 Minutes of Budget & Finance Committee Meeting of November 17, 2017**

**MOTION:** THAT the Board receive the minutes of Budget & Finance Committee Meeting of November 17, 2017.

**MOVED BY:** J. Kelly

**SECONDED BY:** P. Pallante

**MOTION CARRIED.**

**8.7.2 Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for Fourth Quarter ending December 31, 2016**

U. Di Federico, Chair, provided information on the report as discussed at the Budget & Finance Committee meeting of March 23, 2017.

**MOTION:** THAT the Board receive the Revenue & Expenditures Variance Analysis Report & Capital Analysis Report for Fourth Quarter ending December 31, 2016 as recommended by the Budget & Finance Committee.

**MOVED BY:** M. Iafrate

**SECONDED BY:** R. Savage

**MOTION CARRIED.**

8.8 **OLA Reports from Trustees**

P. Pallante left the meeting.

Trustees who attended the OLA Super Conference in early February 2017 reported on workshops attended.

**MOTION:** THAT the Board receive the verbal reports from trustees who attended the OLA Super Conference in February 2017.

**MOVED BY:** M. Goldenberg

**SECONDED BY:** L. Pavese

**MOTION CARRIED.**

9. **NEW BUSINESS**

9.1 **City of Vaughan Citizen Survey**

Findings from the City of Vaughan's Citizen Survey relating to public library services showed that VPL achieved the second highest level of satisfaction at 97%, second only to Fire Services 99%. VPL's level of satisfaction exceeded the National Norm of 89% by 8%. Survey results demonstrate that citizens have a high rate of use of VPL at 79% and are very satisfied with the services delivered by VPL staff.

**MOTION:** THAT the Board receive the report of findings of the City of Vaughan commissioned Citizen Survey.

**MOVED BY:** G. Thompson

**SECONDED BY:** U. Di Federico

**MOTION CARRIED.**

10. **UPCOMING EVENTS & MEETINGS:**

**Library Board Meeting**

Thursday, April 20, 2017 – 7:00 p.m. – Dufferin Clark Library

11. **ADJOURNMENT**

The meeting adjourned at 9:28 p.m. on a motion by C. Rizzuto, seconded by J. Kelly.

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Board Chairman

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Secretary-Treasurer