

VAUGHAN PUBLIC LIBRARY BOARD
MINUTES OF LIBRARY BOARD MEETING

Thursday, February 20, 2020 – 7:00 pm – Dufferin Clark Library

Rose Savage
Chair

Gary Thompson
Vice Chair

Gail Blackman
Trustee

Ralph Cinelli
Trustee

Denise Da Ros-Presutti
Trustee

Mario Ferri
Trustee

Lauri Hewitt
Trustee

Marilyn Iafrate
Trustee

Manjit Kaur
Trustee

Donald Lazar
Trustee

Hameed Malik
Trustee

Antonella Nicaso
Trustee

Palma Pallante
Trustee

Loreta Pavese
Trustee

Bruno Riga
Trustee

Gino Rosati
Trustee

Richard Wu
Trustee

Sandra Yeung Racco
Trustee

Present: R. Savage (Chair), G. Blackman, R. Cinelli, D. Da Ros-Presutti, M. Ferri, L. Hewitt, M. Iafrate, M. Kaur, H. Malik (from 7:35 pm), A. Nicaso, P. Pallante, L. Pavese, B. Riga, G. Rosati, S. Yeung Racco

Regrets: G. Thompson, D. Lazar, R. Wu

In Attendance: M. Singleton, Chief Executive Officer
A. Dowiat Vine, Deputy CEO Growth & Communications
L. McDonough, Deputy CEO Customer Experience / Recorder
S. Vander Werff, Deputy CEO Corporate Services

Guest: Suzanne Craig, Integrity Commissioner, City of Vaughan

1. **CALL TO ORDER** - Rose Savage, Chair

As there was a quorum at 7:15 pm, the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Agenda items to be added or deleted**

None.

3.2 **Adoption of Agenda**

MOTION: THAT the agenda be adopted as presented.
MOVED BY: S. Yeung Racco
SECONDED BY: A. Nicaso
MOTION CARRIED.

4. **ADOPTION OF MINUTES OF JANUARY 16, 2020**

MOTION: THAT the minutes of January 16, 2020 be adopted as presented.
MOVED BY: G. Blackman
SECONDED BY: L. Hewitt
MOTION CARRIED.

5. **PRESENTATION RE ACCOUNTABILITY AND TRANSPARENCY IN ROLE OF VPL TRUSTEE**

The Board welcomed Suzanne Craig, Integrity Commissioner, City of Vaughan, who provided a presentation in relation to accountability and transparency in the role of VPL Trustee.

H. Malik joined the meeting.

MOTION: THAT the Board receive the presentation from Suzanne Craig, Integrity Commissioner, City of Vaughan.

MOVED BY: L. Pavese

SECONDED BY: G. Rosati

MOTION CARRIED.

The Board thanked Ms. Craig for her presentation and she left the meeting.

6. **COMMUNICATIONS**

6.1 **Library Articles**

6.2 **Promotional Articles about VPL**

MOTION: THAT the Board receive the items of communications.

MOVED BY: M. Ferri

SECONDED BY: B. Riga

MOTION CARRIED.

7. **REPORTS**

7.1 **Management Report for January 2020 and YTD Performance Indicator Reports**

MOTION: THAT the Board receive the Management Report for January 2020 and the YTD Performance Indicator Reports.

MOVED BY: D. Da Ros-Presutti

SECONDED BY: M. Kaur

MOTION CARRIED.

7.2 **Project Update – Vaughan Metropolitan Centre Library and Storefront Library**

MOTION: THAT the Board receive the project update on the Vaughan Metropolitan Centre Library and Storefront Library.

MOVED BY: S. Yeung Racco

SECONDED BY: A. Nicaso

MOTION CARRIED.

7.3 **Provincial Public Library Advocacy Initiatives and VPL's Involvement**

At the Ontario Library Association Trustee Bootcamp held on February 1, 2020, Devan Sommerville, Associate Vice President, Counsel Public Affairs, presented to trustees a summary of public library advocacy initiatives currently underway in Ontario. Vaughan Public Libraries has and continues to contribute significantly to provincial advocacy for public library initiatives.

MOTION: THAT the Board receive the report on provincial public library advocacy initiatives and VPL's involvement.

MOVED BY: P. Pallante

SECONDED BY: R. Cinelli

MOTION CARRIED.

7.4 **Report from Personnel & Policy Committee**

The Chief Executive Officer announced that at its meeting of February 20, 2020, the members of the Personnel & Policy Committee elected Antonella Nicaso as the Committee Chair.

The Personnel & Policy Committee reviewed proposed revisions to VPL policies.

7.4.1 Review of Attendance Policy

MOTION: THAT the Board approve the amendments to the Attendance Policy as recommended by the Personnel & Policy Committee.

Moved BY: A. Nicaso
SECONDED BY: M. Iafrate
MOTION CARRIED.

7.4.2 Review of Education Leave Policy

MOTION: THAT the Board approve the amendments to the Education Leave Policy as recommended by the Personnel & Policy Committee.

Moved BY: A. Nicaso
SECONDED BY: M. Ferri
MOTION CARRIED.

7.4.3 Review of Exhibits Policy

MOTION: THAT the Board approve the amendments to the Exhibits Policy as recommended by the Personnel & Policy Committee.

Moved BY: A. Nicaso
SECONDED BY: G. Blackman
MOTION CARRIED.

7.4.4 Review of CEO's Job Description

MOTION: THAT the Board approve the revised job description for Vaughan Public Libraries' Chief Executive Officer and as recommended by the Personnel & Policy Committee, as amended.

Moved BY: A. Nicaso
SECONDED BY: S. Yeung Racco
MOTION CARRIED.

7.5 Verbal Reports from Trustees re Attendance at OLA Conference

Trustees who participated in the OLA Conference provided verbal reports about the sessions they attended.

7.6 Naming of Vaughan Metropolitan Centre Library and Storefront Library

MOTION: THAT the Board receive the report regarding naming of new libraries in Vaughan,

AND THAT the name of VMC Library be selected for the second floor community branch of VPL at the Vaughan Metropolitan Centre,

AND THAT the name of VMC Library Express be selected for the storefront location of VPL at the Vaughan Metropolitan Centre.

Moved BY: S. Yeung Racco
SECONDED BY: M. Ferri
MOTION CARRIED.

8. **IN-CAMERA MEETING**

8.1 **Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: R. Cinelli
SECONDED BY: A. Nicaso
MOTION CARRIED.

CLOSED SESSION

8.2 **Adoption of In-Camera Minutes of January 16, 2020**

MOTION: THAT the Board adopt the In-Camera Minutes of January 16, 2020 as presented.
MOVED BY: M. Kaur
SECONDED BY: H. Malik
MOTION CARRIED.

8.3 **Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: L. Hewitt
SECONDED BY: G. Rosati
MOTION CARRIED.

OPEN SESSION

8.4 **Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: S. Yeung Racco
SECONDED BY: L. Pavese
MOTION CARRIED.

9. **UPCOMING EVENTS & MEETINGS**

Budget & Finance Committee Meeting

Thursday, March 26, 2020 – 6:00 pm – Ansley Grove Library

Library Board Meeting

Thursday, March 26, 2020 – 7:00 pm – Ansley Grove Library

10. **ADJOURNMENT**

The meeting adjourned at 9:15 pm on a motion by G. Blackman, seconded by L. Hewitt.