Lynda.com is an online education platform that has videos and tutorials to teach you new skills in the technology, software, business and creative fields. It has courses created and curated by professionals to help you with your professional development. It is currently owned by LinkedIn and all the courses you complete can be listed as a verified skill on your LinkedIn professional profile.

**On a PC / Mac**

**How to Login**

1. To begin, you need to open a web browser and log onto the Vaughan Public Library website: [vaughanpl.info](http://vaughanpl.info).

2. Once the website loads, locate the *Articles & Research* button on the main search bar and click on it to access the list of our digital resources.
3. You will see an alphabetical listing of all the resources that Vaughan Public Library offers its patrons. To find Lynda.com simply click on the “L” to show only the resources that begin with the letter “L”
4. Clicking on the link for Lynda.com will take you from the Vaughan Public Library website and onto the Lynda.com platform, allowing you to sign into the platform using your library card number and PIN.

How to Browse Content

1. Once you’ve logged into the Lynda.com website on your web browser, you will be welcomed with a start screen.

2. You can search for videos and courses by typing in keywords into the search bar. Example: Microsoft Word, Photoshop, JavaScript, etc.

3. You can also browse Lynda.com’s full library of content by clicking on the Library button located right beside the search bar.
4. Once you have found a course you wish to learn more about, simply click on the image or title of the course and you will be taken to the course page.

How to Take a Course

1. To begin a course on Lynda.com, simply go to the course page and begin watching the videos located in the contents section within that page. As you watch videos within the courses, an eyeball icon will appear beside videos that you have already watched to help you keep track of where you are.
2. Lynda.com courses will include videos, exercises, and practice assignments for you to test the skills that you will be learning. The assignment and exercise files for the course will be listed in the contents tab, but will also be located under the Exercise Files section.

3. In case you want to access your Lynda.com content without access to the internet, you can select the View Offline section to download the course’s content to your computer.
Accessing Lynda.com on a Mobile Device or Tablet

1. To access Lynda.com on a mobile device or a tablet (Android or iOS) you will need to download the Lynda.com app from your respective App Store. On an Android device it will be the Google Play Store, on an Apple device it will be the iOS App Store.

2. Once you have logged onto your respective app store, search for the *Lynda.com* app. The icon will look like this:
3. Click on the app to install it. It will be a free application to install. Once installed, open the application and select the “Already a Lynda member?” option.

4. The window will display the Individual login screen, click on the right-side option labelled Organization to log in as an organization.

5. On the Organization Login page enter: vaughanpl.info under the Web Portal section and then select Log in.
6. Enter your library credentials and then select “Log in”. If you cannot remember your Library card PIN, please see the sections above to review how to reset your PIN.

How to Browse Content on a Mobile Device or Tablet

1. Once you’ve logged into the Lynda.com app, you will be welcomed with a start screen. You can search for videos by clicking on the search button to bring up the search bar, and entering keywords, such as: Microsoft Excel, Powerpoint, or Websites.

2. You can also click on the Access Tab button to open the access panel.
3. You can browse Lynda.com's entire library of videos by selecting the *Library* option.

4. Once you have located a course or video that interests you, tap on the image or title of the course. This will take you to the course’s page, which will give you more information about what the course contains as well as all the videos, exercises, and assignments related to that course.
How to Take a Course on a Mobile Device or Tablet

1. To begin a course on the Lynda.com app, simply go to the course page and begin watching the videos located in the contents section within that page. As you watch videos within the courses, an eyeball icon will appear beside video’s that you have already watched to help you keep track of where you are.

2. In case you want to access your Lynda.com content without access to the internet, you can select the Download button to download the course’s content to your device.
3. To access your downloaded content. Go to the access tab and find the *My Courses* section. In that section you will see an option called *Downloads*. Tap on that button and you will see a list of all your downloaded courses.