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| Job Title: | GRAPHIC DESIGNER |
| Recruitment Ref #: | UN-F401 |
| Location: | Marketing Department (Administration Offices located at Civic Centre Resource Library) |
| Salary: | \$28.41 per hour |
| Start Date: | January 2019 |
| Duration: | 18 months |
| Hours: | 35 hours per week as scheduled, Monday through Friday. |
| Responsibilities: | Responsible for the development and production of material supporting the activities and services of Vaughan Public Libraries (VPL). Contributes to the development and delivery of programs promoting the Libraries as directed by the Manager of Communications. Monitors designated budgets on behalf of the Manager. |
| Requirements: | <ul style="list-style-type: none"> • Post-secondary qualification in desktop publishing or other appropriate qualifications. • Three years related experience in producing promotional publications and publicity materials. • Demonstrable skills and significant workplace experience in PC-based desktop publishing. • Excellent verbal and written communication skills. • Proven ability to work independently and as part of a team. |
| How to Apply: | Applicants for this position must submit an up-to-date resume, accompanied by a covering letter stating the position and recruitment reference number UN-F401. Incomplete submissions will not be accepted. Applications should be addressed to: The Recruitment Office, Vaughan Public Libraries, 2191 Major Mackenzie Drive, Vaughan, Ontario L6A 4W2. Submissions are accepted either by mail or by email at vpljobs@vaughan.ca . |
| Closing Date of Posting: | NO LATER THAN SUNDAY, NOVEMBER 18, 2018 |
| For further information: | Contact Elaine Barr, Manager of Marketing & Communications, at 905-653-7323, extn. 4608. |
| Other: | <p>In order to qualify for permanent employment within any department or service location with the Vaughan Public Library Board, an applicant must not be related to any member of staff of that department or service location.</p> <p>Vaughan Public Libraries is committed to providing accommodations for people with disabilities. If you require an accommodation, we will work with you to meet your needs.</p> |