



900 Clark Avenue West, Vaughan, Ontario L4J 8C1
Tel. (905) 653-READ (7323) * Fax (905) 709-1530 * Website: www.vaughanpl.info

*Vaughan Public Libraries contributes to the success of our growing diverse community;
serving its information, learning, leisure and cultural needs in a welcoming and safe environment*

Gino Rosati
Chair

Michael McKenzie
Vice Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Isabella Ferrara
Trustee

Mario F. Ferri
Trustee

Tony Genco
Trustee

Filippo Gravina
Trustee

Pradeep Puri
Trustee

Suri Rosen
Trustee

Devender Sandhu
Trustee

Alan Shefman
Trustee

Rajbir Singh
Trustee

Jeffrey Stone
Trustee

MINUTES OF
REGULAR BOARD MEETING
Thursday, November 20, 2008 – 7:30 p.m.
Dufferin Clark Library

Present: G. Rosati (Chair), R. Capone, M. Chiaromonte, L. de Boer,
M.F. Ferri, T. Genco (until 8:13 p.m.), F. Gravina,
M. McKenzie, S. Rosen, D. Sandhu, R. Singh, J. Stone

Regrets: I. Ferrara, A. Shefman

Absent: P. Puri

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
P. Yovdoshuk, Recorder

Guest: Tony Carella, Councillor, Ward 2

1. **CALL TO ORDER**

Board trustees participated in photo session prior to the start of the meeting. As there was a quorum at 7:56 p.m., the Chair called the meeting to order. The Chair announced that Mr. Pradeep Puri has been appointed as a trustee of the Vaughan Public Library Board.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **PRESENTATION**

Councillor Tony Carella provided a presentation to the Board in relation to the proposed Vaughan Art Gallery.

MOTION: THAT the Board extend the time allotment of the presentation by 5 minutes.

MOVED BY: D. Sandhu

SECONDED BY: T. Genco

MOTION CARRIED.

T. Genco left the meeting.
Discussion ensued.

MOTION: THAT the Board receive the presentation from Councillor Tony Carella in relation to the Vaughan Art Gallery.
MOVED BY: R. Capone
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

4. **CONFIRMATION OF AGENDA**

4.1 **Items to be Added or Deleted**

Addition: Item 7.2 – Review of Departmental Revenue & Expenditure Summary Report for Nine Periods Ending September 30, 2008

4.2 **Motion to Adopt the Agenda**

MOTION: THAT the Agenda be adopted as amended.
MOVED BY: M.F. Ferri
SECONDED BY: M. McKenzie
MOTION CARRIED.

5. **ADOPTION OF MINUTES**

5.1 **Minutes of Regular Board Meeting of October 16, 2008**

MOTION: THAT the minutes of Regular Board Meeting of October 16, 2008 be adopted as presented.
MOVED BY: J. Stone
SECONDED BY: L. de Boer
MOTION CARRIED.

6. **CORRESPONDENCE**

Items of correspondence included:

- 6.1 Letter dated October 28, 2008 from Sanjo City Office in relation to their young student delegation who toured Pierre Berton Resource Library
- 6.2 *Inside OLBA* Newsletter – Fall 2008 edition
- 6.3 *OLA.access* magazine – Fall 2008 edition
- 6.4 *At the Library* publication – December/January/February edition
- 6.5 Promotional Articles about Vaughan Public Libraries

MOTION: THAT correspondence items 6.1 to 6.5 be received.
MOVED BY: R. Capone
SECONDED BY: F. Gravina
MOTION CARRIED.

7. **FINANCES**

7.1 **Ratifications of Accounts Paid for October 2008**

MOTION: **THAT the Board ratify the Accounts Paid for October 2008 as follows:**

	Oct 3/08	Oct 10/08	Oct 17/08	Oct 24/08	Oct 31/08
Canadian	\$39,468.63	\$31,257.23	\$40,325.46	\$48,121.31	\$89,644.98
U.S. in Canadian Equivalent	1,164.13	931.87	-----	-----	193.66
Sub-Total:	\$40,632.76	\$32,189.10	\$40,325.46	\$48,121.31	\$89,838.64
ALL FOR THE SUM OF: \$251,107.27					

MOVED BY: **M. McKenzie**
SECONDED BY: **R. Singh**
MOTION CARRIED.

7.2 **Departmental Revenue & Expenditure Summary Report for Nine Periods Ending September 30, 2008**

The Budget & Finance Committee reported on its review of the report.

MOTION: **THAT the Board receive the Departmental Review & Expenditure Summary Report for Nine Periods Ending September 30, 2008 as recommended by the Budget & Finance Committee.**

MOVED BY: **M. McKenzie**
SECONDED BY: **R. Singh**
MOTION CARRIED.

8. **REPORTS**

8.1 **Management Report & Performance Indicators for October 2008**

The CEO announced appointments to the positions of Director of Service Delivery, and Director of Planning & Communication. Discussion ensued about succession planning.

MOTION: **THAT the Board receive the Management Report and Performance Indicators report for October 2008.**

MOVED BY: **M.F. Ferri**
SECONDED BY: **M. McKenzie**
MOTION CARRIED.

9. **NEW BUSINESS**

9.1 **Proposed 2009 Library Board Meeting Schedule**

MOTION: THAT the Board approve the 2009 Library Board Meeting Schedule as presented.

MOVED BY: J. Stone

SECONDED BY: L. de Boer

MOTION CARRIED.

9.2 **Ontario Library Association Super Conference**

The Ontario Library Association (OLA) will be holding its annual Super Conference from January 28 to 31, 2009 at the Metro Convention Centre.

MOTION: THAT the Board receive the report on the OLA Super Conference,

AND THAT the Board approve attendance at the conference for any Vaughan Public Library Board trustee expressing an interest and committing to attend before December 5, 2008.

MOVED BY: M.F. Ferri

SECONDED BY: D. Sandhu

MOTION CARRIED.

9.3 **Employee Recognition Program**

The CEO reported on an opportunity for VPL to participate in an employee recognition program with the City of Vaughan.

MOTION: THAT the Board receive the report on the Employee Recognition Program,

AND THAT the Board endorse Vaughan Public Libraries' initiative of a Recognizing Performance Excellence program in collaboration with the City of Vaughan,

AND THAT the Board continue its financial support of the annual Employee Appreciation Event.

MOVED BY: F. Gravina

SECONDED BY: R. Capone

MOTION CARRIED.

9.4 Friends of Vaughan Public Libraries

The CEO reported on the Friends of Vaughan Public Libraries group which has been dissolved. The Friends bank account will now be closed and the remaining funds of \$8,176.02 will be used to support literacy initiatives in the future.

MOTION: THAT the Board receive the report on the Friends of Vaughan Public Libraries.

MOVED BY: R. Capone

SECONDED BY: M.F. Ferri

MOTION CARRIED.

10. IN-CAMERA MEETING (CLOSED SESSION)**10.1 Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.

MOVED BY: M. McKenzie

SECONDED BY: L. de Boer

MOTION CARRIED.

The meeting moved In-Camera at 9:08 p.m.

10.2 Motion to Adopt In-Camera Agenda

Addition: Item 10.5 - Incident at Dufferin Clark Library

MOTION: THAT the Board adopt the In-Camera Agenda as amended.

MOVED BY: R. Capone

SECONDED BY: D. Sandhu

MOTION CARRIED.

10.3 Motion to Adopt In-Camera Minutes**10.3.1 Minutes of In-Camera Board Meeting of October 16, 2008**

MOTION: THAT the Board adopt the Minutes of In-Camera Board Meeting of October 16, 2008 as presented.

MOVED BY: L. de Boer

SECONDED BY: R. Singh

MOTION CARRIED.

10.3.2 Minutes of Special In-Camera Board Meeting of November 4, 2008

MOTION: THAT the Board adopt the Minutes of Special In-Camera Board Meeting of November 4, 2008 as presented.

**MOVED BY: M. McKenzie
SECONDED BY: R. Capone
MOTION CARRIED.**

10.4 **Verbal Report re Personnel Issue**

A report was provided by the Chief Executive Officer.

10.5 **Incident at Dufferin Clark Library**

A report was provided by the Chief Executive Officer.

10.6 **Motion to Return to Open Session**

**MOTION: THAT the meeting return to Open Session.
MOVED BY: M.F. Ferri
SECONDED BY: M. McKenzie
MOTION CARRIED.**

10.7 **Motion to Ratify Actions Taken In-Camera**

**MOTION: THAT the Board ratify actions taken In-Camera.
MOVED BY: M.F. Ferri
SECONDED BY: J. Stone
MOTION CARRIED.**

11. **NEXT MEETING**

Date: Thursday, December 18, 2008
Time: 6:30 p.m.
Location: TBD

12. **ADJOURNMENT**

The meeting adjourned at 9:34 p.m. on a motion by J. Stone, seconded by R. Singh.

Chair

Secretary-Treasurer