

Approved by the Board on December 20, 2007



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Vaughan Public Libraries contributes to the success of our growing diverse community; serving its information, learning, leisure and cultural needs in a welcoming and safe environment

Gino Rosati
Chair

Michael McKenzie
Vice-Chair

Rocco Capone
Trustee

Marie Chiaromonte
Trustee

Lorraine de Boer
Trustee

Isabella Ferrara
Trustee

Mario F. Ferri
Trustee

Tony Genco
Trustee

Filippo Gravina
Trustee

Mary Lascalea
Trustee

Suri Rosen
Trustee

Devender Sandhu
Trustee

Alan Shefman
Trustee

Rajbir Singh
Trustee

Jeffrey Stone
Trustee

MINUTES OF **REGULAR BOARD MEETING**

Thursday, November 15, 2007 – 7:30 p.m.

Bathurst Clark Resource Library

Present: G. Rosati (Chair), R. Capone, M. Chiaromonte
M.F. Ferri, F. Gravina, M. McKenzie, S. Rosen,
D. Sandhu, R. Singh, J. Stone

Regrets: L. de Boer, I. Ferrara, T. Genco, M. Lascalea,
A. Shefman

In Attendance: M. Singleton, Director of Planning & Communication
/Acting CEO
A. Gutelius, Director of Service Delivery
Y. Kharag, Director of Finance
M. Guy, Director of Operations
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:40 p.m., the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

3. **ADOPTION OF AGENDA**

3.1 **Items to be Added or Deleted**

Addition of Correspondence Items:

6.4 Invitation from Ahmadiyya Community

6.5 At the Library, December/January/February Edition

MOTION: THAT the Agenda be adopted as amended.
MOVED BY: M. Chiaromonte
SECONDED BY: D. Sandhu
MOTION CARRIED.

4. **ADOPTION OF MINUTES**

4.1 **Minutes of Board Meeting of October 11, 2007**

MOTION: THAT the Board adopt the Minutes of Board Meeting of October 11, 2007 as presented.
MOVED BY: S. Rosen
SECONDED BY: D. Sandhu
MOTION CARRIED.

5. **BUSINESS ARISING**

There was no Business Arising.

6. **CORRESPONDENCE**

The following items of correspondence were distributed:

- 6.4 Invitation from Ahmadiyya Community
- 6.5 At the Library, December/January/February Edition

MOTION: THAT the Board receive correspondence items 6.1 through 6.5.
MOVED BY: M.F. Ferri
SECONDED BY: M. McKenzie
MOTION CARRIED.

7. **FINANCE**

7.1 **Ratification of Accounts Paid for October 2007**

MOTION: THAT the Board receive the report prepared by the Director of Finance,

AND THAT the Board ratify the Accounts Paid for October 2007 as follows:

OCTOBER 5, 2007	
Canadian	\$51,881.30
U.S. in Canadian Equivalent	5,870.57
Sub-Total:	\$57,751.87

OCTOBER 12, 2007	
Canadian	\$50,373.93
U.S. in Canadian Equivalent	-----
Sub-Total:	\$50,373.93

OCTOBER 19, 2007	
Canadian	\$37,831.25
U.S. in Canadian Equivalent	3,724.07
Sub-Total:	\$41,555.32

OCTOBER 26, 2007	
Canadian	\$73,497.62
U.S. in Canadian Equivalent	-----
Sub-Total:	\$73,497.62

ALL FOR THE TOTAL SUM OF \$223,178.74

MOVED BY: M.F. Ferri
SECONDED BY: F. Gravina
MOTION CARRIED.

7.2 2007 Departmental Review & Expenditure Summary Report for Nine Periods Ending September 30, 2007

MOTION: THAT the Board receive the report prepared by the Director of Finance,

AND THAT the Board receive the 2007 Departmental Review & Expenditure Summary Report for Nine Periods Ending September 30, 2007.

MOVED BY: M. Chiaromonte
SECONDED BY: J. Stone
MOTION CARRIED.

8. REPORTS

8.1 Report from Acting CEO

MOTION: THAT the Board receive the report from the Acting CEO.
MOVED BY: M. McKenzie
SECONDED BY: R. Capone
MOTION CARRIED.

8.2 Service Delivery Reports

MOTION: THAT the Board receive the Service Delivery Reports for October 2007 prepared by the Manager of Bathurst Clark Resource Library, the Manager of Pierre Berton Resource Library/Kleinburg Library, and the Manager of Community Libraries, in consultation with the Director of Service Deliver

MOVED BY: R. Singh
SECONDED BY: F. Gravina
MOTION CARRIED.

8.3 Performance Indicator Reports

Discussed ensued regarding the reporting of statistical information. Future reports will include a brief synopsis about successes, areas of concern, etc.

MOTION: THAT the Board receive the Performance Indicators Report for October 2007.

MOVED BY: R. Capone
SECONDED BY: J. Stone
MOTION CARRIED.

9. NEW BUSINESS

9.1 Request for Use of Woodbridge Library Meeting Room

MOTION: THAT the Board receive the report prepared by the Director of Service Delivery regarding a request to use the Woodbridge Library meeting room,

AND THAT the Board authorize Mr. Joe Swanek to use the meeting room at Woodbridge Library for the purpose of conducting sessions for figure drawing classes for art students, from January 15, 2008 through May 27, 2008.

MOVED BY: S. Rosen
SECONDED BY: J. Stone
MOTION CARRIED.

9.2 Staff Seasonal Celebration

Trustees received invitations to attend VPL's Staff Seasonal Celebration Luncheon being held on December 10, 2007.

MOTION: THAT the Board receive the report prepared by the Director of Planning & Communication/Acting CEO regarding the Staff Seasonal Celebration.

MOVED BY: J. Stone
SECONDED BY: F. Gravina
MOTION CARRIED.

10. **IN-CAMERA MEETING (CLOSED SESSION)**

10.1 **Motion to Move In-Camera**

MOTION: THAT the meeting move In-Camera.
MOVED BY: R. Capone
SECONDED BY: M. Chiaromonte
MOTION CARRIED.

The meeting moved In-Camera at 8:17 p.m.

10.2 **Disclosure of Interest**

There were no disclosures of interest.

10.3 **Confirmation of In-Camera Agenda**

Additions:

- 10.5.1 Revised report and confidential report from the Director of Service Delivery.
- 10.5.3 Verbal Report from Chair regarding Labour Negotiations

MOTION: THAT the In-Camera Agenda be adopted as amended.
MOVED BY: F. Gravina
SECONDED BY: R. Capone
MOTION CARRIED.

10.4 **Adoption of In-Camera Minutes**

10.4.1 **In-Camera Minutes of Board Meeting of October 11, 2007**

MOTION: THAT the Board adopt the In-Camera Minutes of Board Meeting of October 11, 2007 as presented.
MOVED BY: D. Sandhu
SECONDED BY: M. McKenzie
MOTION CARRIED.

Staff left the meeting.

10.5 **Reports**

10.5.1 **Administrative Salary Schedule for Management & Non-Union Employees**

A report was brought forward to the Board for consideration.

Staff returned to the meeting.

10.5.2 **Verbal Report from the Joint Services Review Committee**

A verbal report was provided by the Director of Planning & Communication/Acting CEO.

Staff left the meeting.

10.5.3 **Verbal Report from Chair re Labour Negotiations**

A verbal report was provided by the Chair re Labour Negotiations.

Staff returned to the meeting.

10.6 **Motion to Return to Open Session**

MOTION: THAT the meeting return to Open Session.
MOVED BY: M. McKenzie
SECONDED BY: M.F. Ferri
MOTION CARRIED.

The meeting returned to Open Session at 10:31 p.m.

10.7 **Motion to Ratify all Actions Taken In-Camera**

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: M. Chiaromonte
SECONDED BY: J. Stone
MOTION CARRIED.

11. **NEXT MEETING**

Date: Thursday, December 20, 2007
Time: 6:30 p.m.
Location: TBD

12. **UPCOMING EVENTS**

Staff Seasonal Celebration Luncheon

Date: Monday, December 10, 2007
Time: 11:00 a.m. to 1:00 p.m.
Location: Ansley Grove Library

13. **ADJOURNMENT**

The meeting adjourned at 10:37 p.m., on a motion by R. Capone, seconded by R. Singh.

Chair

Acting Chief Executive Officer