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Vaughan Public Libraries contributes to the success of our growing diverse community; serving its information, learning, leisure and cultural needs in a welcoming and safe environment

Gino Rosati
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Vice Chair

Rocco Capone
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Marie Chiaromonte
Trustee

Lorraine de Boer
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Isabella Ferrara
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Mario F. Ferri
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Tony Genco
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Alan Shefman
Trustee

Rajbir Singh
Trustee

Jeffrey Stone
Trustee

MINUTES OF
REGULAR LIBRARY BOARD MEETING
Thursday, October 16, 2008 – 7:30 p.m. - Maple Library

Present: G. Rosati (Chair), R. Capone (7:50 to 8:35 p.m.),
M. Chiaromonte, L. de Boer, I. Ferrara (from 7:34
p.m.), M.F. Ferri, T. Genco (7:35 to 8:50 p.m.),
F. Gravina, M. McKenzie, S. Rosen, A. Shefman,
R. Singh, J. Stone (from 7:44 p.m.)

Regrets: D. Sandhu

In Attendance: M. Singleton, Chief Executive Officer
M. Guy, Director of Operations
Y. Kharag, Director of Finance
P. Yovdoshuk, Recorder

Guests: S. Langois, Senior Planner, Monteith Brown
Planning Consultants
P. Gardner, Director of Parks Development
M. Tupchong, City Auditor

1. **CALL TO ORDER**

As there was a quorum at 7:32 p.m., the Chair called the meeting to order.

2. **DISCLOSURES OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF THE AGENDA**

3.1 **Items to be Added or Deleted**

There were no items to be added or deleted.

3.2 Motion to Adopt the Agenda

MOTION: THAT the Board adopt the Agenda as presented.
MOVED BY: L. de Boer
SECONDED BY: M. McKenzie
MOTION CARRIED.

4. ADOPTION OF MINUTES

4.1 Minutes of Regular Board Meeting of September 18, 2008

MOTION: THAT the Board adopt the minutes of regular Board Meeting of September 18, 2008 as presented.
MOVED BY: M. Chiaromonte
SECONDED BY: S. Rosen
MOTION CARRIED.

I. Ferrara joined the meeting.

5. BUSINESS ARISING

5.1 Presentation re City of Vaughan Master Plan for Parks, Recreation, Culture and Libraries

Steve Langois, Senior Planner, Monteith Brown Planning Consultants and Paul Gardner, Director of Parks Operations, City of Vaughan, were welcomed to the meeting. Mr. Langois provided a presentation on the City of Vaughan's Master Plan, specifically in relation to libraries.

T. Genco, J. Stone and R. Capone joined the meeting.

Discussion ensued.

MOTION: THAT the Board receive as information the presentation from Steve Langois, Senior Planner, Monteith Brown Planning Consultants, on *Active Together*, the Master Plan for Parks, Recreation, Culture and Libraries,

AND THAT the Board approve in principle *Active Together*, the Master Plan for Parks, Recreation, Culture and Libraries.

MOVED BY: T. Genco
SECONDED BY: L. de Boer
MOTION CARRIED.

5.2 Presentation re Internal Auditor's Report

Internal Auditor's Report of Vaughan Public Libraries

Michael Tupchong, City Auditor, presented his Internal Audit Report of Vaughan Public Libraries. Discussion ensued. Many positive processes were also recognized, but not included in the Auditor's report.

R. Capone left the meeting.

MOTION: **THAT the Board receive the Internal Auditor's Report of Vaughan Public Libraries prepared by Michael Tupchong, City Auditor,**

AND THAT a progress report be brought back to the Board in six months.

MOVED BY: **M.F. Ferri**
SECONDED BY: **M. McKenzie**
MOTION CARRIED.

Internal Audit Report of Pierre Berton Resource Library Furniture & Equipment

M. Tupchong presented his Internal Audit Report of Pierre Berton Resource Library Furniture & Equipment.

MOTION: **THAT the Board receive the Internal Auditor's Report of Pierre Berton Resource Library Furniture & Equipment prepared by Michael Tupchong, City Auditor.**

MOVED BY: **T. Genco**
SECONDED BY: **J. Stone**
MOTION CARRIED.

6. IN-CAMERA MEETING (CLOSED SESSION)

6.1 Motion to Move In-Camera

MOTION: **THAT the meeting move In-Camera.**
MOVED BY: **L. de Boer**
SECONDED BY: **F. Gravina**
MOTION CARRIED.

The meeting moved In-Camera at 8:43 p.m.

6.2 Internal Auditor's Confidential Report

A confidential report was provided.

T. Genco left the meeting.

6.3 Return to Open Session

MOTION: THAT the meeting return to Open Session.
MOVED BY: L. de Boer
SECONDED BY: I. Ferrara
MOTION CARRIED.

The meeting returned to Open Session at 9:08 p.m.

6.4 Ratification of Actions Taken In-Camera

MOTION: THAT the Board ratify all actions taken In-Camera.
MOVED BY: A. Shefman
SECONDED BY: M.F. Ferri
MOTION CARRIED.

M. McKenzie assumed the Chair.

7. CORRESPONDENCE

- 7.1 Correspondence from Vaughan Business Enterprise Centre
- 7.2 VPL's 2008 Early Harvest Magazine
- 7.3 Promotional Articles about VPL

MOTION: THAT the Board adopt the same practice as the City of Vaughan in that published reports include a photo of the Chair with the Chair's message, and a photo of the entire Board.
MOVED BY: M.F. Ferri
SECONDED BY: A. Shefman

G. Rosati assumed the Chair.

MOTION CARRIED.

MOTION: THAT the Board receive the items of correspondence.
MOVED BY: M.F. Ferri
SECONDED BY: R. Singh
MOTION CARRIED.

8. FINANCES**8.1 Ratification of Accounts Paid for September**

MOTION: THAT the Board ratify the Accounts Paid for September 2008 as follows:

	Sept 5/08	Sept 12/08	Sept 19/08	Sept 26/08
Canadian	\$26,313.53	\$64,454.14	\$54,315.63	\$61,124.07
U.S. in Canadian Equivalent	-----	\$1,159.84	\$4,587.89	-----
Sub-Total:	\$26,313.53	\$65,613.98	\$58,903.52	\$61,124.07
ALL FOR THE SUM OF: \$211,955.09				

MOVED BY: A. Shefman
SECONDED BY: J. Stone
MOTION CARRIED.

8.2 Update on 2009 Budgets

MOTION: THAT the Board receive the report prepared by the Director of Finance in consultation with the Chief Executive Officer in relation to an update regarding the 2009 Budgets.

MOVED BY: M. McKenzie
SECONDED BY: F. Gravina
MOTION CARRIED.

9. REPORTS

9.1 Management Report for September 2008

MOTION: THAT the Board receive the Management Report for September 2008.

MOVED BY: I. Ferrara
SECONDED BY: L. de Boer
MOTION CARRIED.

10. NEW BUSINESS

10.1 Food for Fines Initiative

It was proposed that VPL offer a corporate initiative, Food for Fines, to entitle library customers to reduce the amount of fines owed by \$1 for each non-perishable food item donated. All collected food items will be donated to the local food bank.

MOTION: THAT the Board receive the report regarding the Food for Fines Initiative,

AND THAT the Board approve the implementation of a Food for Fines program to be facilitated from December 1 through December 14, 2008 in all Vaughan Public Libraries' locations,

AND THAT the City of Vaughan be informed of Vaughan Public Libraries' commitment to the Winterlights program.

MOVED BY: S. Rosen
SECONDED BY: M.F. Ferri
MOTION CARRIED.

11. **NEXT BOARD MEETING**

Date: Thursday, November 20, 2008 – 7:30 p.m.
Location: Dufferin Clark Library

12. **MOTION TO ADJOURN**

The meeting adjourned at 9:24 p.m., on a motion by M. McKenzie, seconded by L. de Boer.

Chair

Secretary-Treasurer