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*Vaughan Public Libraries contributes to the success of our growing diverse community; serving its information, learning, leisure and cultural needs in a welcoming and safe environment*

Gino Rosati  
Chair

Michael McKenzie  
Vice Chair

Rocco Capone  
Trustee

Marie Chiaromonte  
Trustee

Lorraine de Boer  
Trustee

Isabella Ferrara  
Trustee

Mario F. Ferri  
Trustee

Tony Genco  
Trustee

Filippo Gravina  
Trustee

Pradeep Puri  
Trustee

Suri Rosen  
Trustee

Devender Sandhu  
Trustee

Alan Shefman  
Trustee

Rajbir Singh  
Trustee

Jeffrey Stone  
Trustee

**MINUTES OF**  
**REGULAR LIBRARY BOARD MEETING**  
**Thursday, February 19, 2009 – 7:30 p.m. – Maple Library**

Present: G. Rosati (Chair), L. de Boer, I. Ferrara, F. Gravina,  
M. McKenzie, S. Rosen, D. Sandhu (from 7:54 p.m.),  
R. Singh, J. Stone

Regrets: M. Chiaromonte, M.F. Ferri, T. Genco, P. Puri

Absent: R. Capone

In Attendance: M. Singleton, Chief Executive Officer  
A. Dowiat Vine, Director of Planning & Communication  
M. Guy, Director of Operations  
T. Watman, Director of Service Delivery  
P. Yovdoshuk, Recorder

1. **CALL TO ORDER**

As there was a quorum at 7:46 p.m., the Chair called the meeting to order.

2. **DISCLOSURE OF INTEREST**

There were no disclosures of interest.

3. **CONFIRMATION OF AGENDA**

3.1 **Items to be Added or Deleted**

Additions:  
10.5 – FOPL Grants

3.2 **Adoption of Agenda**

**MOTION: THAT the Agenda be adopted as amended.**  
**MOVED BY: I. Ferrara**  
**SECONDED BY: J. Stone**  
**MOTION CARRIED.**

4. **DEPUTATION**

Joan Sax, Director of Opera York, made a deputation to the Board requesting partnership with VPL in conjunction with the production of an Israeli opera.

D. Sandhu joined the meeting.

Discussion ensued.

**MOTION: THAT the Board receive the deputation from Joan Sax, Director of Opera York,**

**AND THAT staff work with Opera York to facilitate a partnership and provide all possible assistance.**

**MOVED BY: A. Shefman**

**SECONDED BY: M. McKenzie**

**MOTION CARRIED.**

5. **ADOPTION OF MINUTES**

5.1 **Minutes of Regular Meeting of January 15, 2009**

**MOTION: THAT the minutes of regular meeting of January 15, 2009 be adopted as presented.**

**MOVED BY: I. Ferrara**

**SECONDED BY: L. de Boer**

**MOTION CARRIED.**

6. **BUSINESS ARISING**

6.1 **Board Evaluation**

A suggestion was brought forth previously to consider a self-evaluation of the Board's performance during the current term. Discussion ensued. A draft evaluation form will be forwarded to the Personnel & Policy Committee for review, to be brought back to the Board at the March 2009 meeting.

**MOTION: THAT the Board receive the verbal report.**

**MOVED BY: M. McKenzie**

**SECONDED BY: L. de Boer**

**MOTION CARRIED.**

7. **CORRESPONDENCE**

**MOTION: THAT the Board receive the items of correspondence.**

**MOVED BY: A. Shefman**

**SECONDED BY: J. Stone**

**MOTION CARRIED.**

**8. FINANCES**
**8.1 Ratification of Accounts Paid for December 2008 (Final)**

**MOTION: THAT the Board ratify the Accounts Paid for December 2008 (Final) as follows:**

	<b>Dec 5/08</b>	<b>Dec 12/08</b>	<b>Dec 19/08</b>	<b>Dec 31/08</b>
<b>Canadian</b>	<b>\$58,747.81</b>	<b>\$50,978.47</b>	<b>\$154,021.92</b>	<b>\$113,148.46</b>
<b>U.S. in Canadian Equivalent</b>	<b>1,340.02</b>	<b>34.73</b>	<b>-----</b>	<b>-----</b>
<b>Sub-Total:</b>	<b>\$60,087.83</b>	<b>\$51,013.20</b>	<b>\$154,021.92</b>	<b>\$113,148.46</b>
<b>ALL FOR THE SUM OF: \$486,622.63</b>				

**8.2 Ratification of Accounts Paid for January 2009**

	<b>Jan 9/09</b>	<b>Jan 16/09</b>	<b>Jan 23/09</b>	<b>Jan 30/09</b>
<b>Canadian</b>	<b>\$76,891.06</b>	<b>\$40,725.97</b>	<b>\$43,887.98</b>	<b>\$35,751.48</b>
<b>U.S. in Canadian Equivalent</b>	<b>85,281.68</b>	<b>1,375.55</b>	<b>\$388.87</b>	<b>-----</b>
<b>Sub-Total:</b>	<b>\$162,172.74</b>	<b>\$42,101.52</b>	<b>\$44,276.85</b>	<b>\$35,751.48</b>
<b>ALL FOR THE SUM OF: \$284,302.59</b>				

**MOVED BY: I. Ferrara**  
**SECONDED BY: F. Gravina**  
**MOTION CARRIED.**

**9. REPORTS**
**9.1 Management Report & Performance Indicators**

Family Day programming at VPL was very successful, with over 2,100 residents visiting the three open library locations during the afternoon.

**MOTION: THAT the Board receive the Management Report & Performance Indicators for January 2008.**

**MOVED BY: I. Ferrara**  
**SECONDED BY: M. McKenzie**  
**MOTION CARRIED.**

**9.2 Trustee Reports from OLA Super Conference**

Verbal reports were provided by M. McKenzie, S. Rosen, J. Stone and M. Singleton on workshops attended at the OLA Super Conference in January 2009.

**MOTION: THAT the Board receive the verbal reports.**  
**MOVED BY: R. Singh**  
**SECONDED BY: F. Gravina**  
**MOTION CARRIED.**

**10. NEW BUSINESS****10.1 Appointment to Budget & Finance Committee**

Pradeep Puri has expressed interest in being a member of the Board's Budget & Finance Committee.

**MOTION: THAT the Board appoint Pradeep Puri as a member of the Board's Budget & Finance Committee.**

**MOVED BY: M. McKenzie**

**SECONDED BY: I. Ferrara**

**MOTION CARRIED.**

**10.2 Request to Sell Published Works**

Internally renowned author and journalist Jan Wong will be launching Asian Heritage Month in May 2009, and had requested permission to sell her published work during the program.

**MOTION: THAT the Board permit Jan Wong to sell her own published works at an author visit to be held at Bathurst Clark Resource Library on May 5, 2009.**

**MOVED BY: D. Sandhu**

**SECONDED BY: L. de Boer**

**MOTION CARRIED.**

**10.3 Report on Municipal Freedom and Protection of Privacy Act**

The mandatory annual report has been submitted to the Information and Privacy Commissioner of Ontario for the year 2008. No written requests were received by VPL for information under this Act during 2008.

**MOTION: THAT the Board receive the report on the Municipal Freedom and Protection of Privacy Act for 2008.**

**MOVED BY: L. de Boer**

**SECONDED BY: F. Gravina**

**MOTION CARRIED.**

**10.4 Secure Site for Board Trustees**

Use of a secure website for trustees to access Board documents was demonstrated. Trustees will choose to continue receiving Board agendas in paper format or utilize the secure website.

**MOTION: THAT the Board approve the establishment of a secure website for trustees.**

**MOVED BY: J. Stone**

**SECONDED BY: M. McKenzie**

**MOTION CARRIED.**

### 10.5 FOPL Grants

In response to a trustee query, the CEO confirmed that staff was in receipt of information related to FOPL grants, and funding applications are being prepared for submission.

## 11. IN-CAMERA MEETING (CLOSED SESSION)

### 11.1 Motion to Move In-Camera

**MOTION:** THAT the meeting move In-Camera.  
**MOVED BY:** S. Rosen  
**SECONDED BY:** M. McKenzie  
**MOTION CARRIED.**

The meeting moved In-Camera at 8:50 p.m.

### 11.2 Disclosure of Interest

There were no disclosures of interest.

### 11.3 Adoption of In-Camera Agenda

**MOTION:** THAT the Board adopt the In-Camera Agenda as presented.  
**MOVED BY:** A. Shefman  
**SECONDED BY:** I. Ferrara  
**MOTION CARRIED.**

### 11.4 Adoption of In-Camera Minutes:

#### 11.4.1 In-Camera Board Minutes of January 15, 2009

**MOTION:** THAT the Board adopt the minutes of In-Camera Meeting of January 15, 2009 as presented.  
**MOVED BY:** L. de Boer  
**SECONDED BY:** F. Gravina  
**MOTION CARRIED.**

### 11.5 CEO Evaluation Process

The CEO Evaluation Sub-Committee verbally reported on the evaluation process.

### 11.6 Motion to Return to Open Session

**MOTION:** THAT the meeting return to Open Session.  
**MOVED BY:** A. Shefman  
**SECONDED BY:** S. Rosen  
**MOTION CARRIED.**

The meeting returned to Open Session at 8:56 p.m.

**10.6 Motion to Ratify all Actions Taken In-Camera**

**MOTION:** THAT the Board ratify all actions taken In-Camera.  
**MOVED BY:** I. Ferrara  
**SECONDED BY:** M. McKenzie  
**MOTION CARRIED.**

**12. NEXT BOARD MEETING**

Date: Thursday, March 26, 2009 - 7:30 p.m.  
Location: Woodbridge Library

**13. UPCOMING EVENTS**

Event: Vaughan Public Libraries' 2009 Early Harvest Reception  
Date: Wednesday, October 21, 2009 (evening)  
Location: The City Playhouse

**14. ADJOURNMENT**

The meeting adjourned at 8:58 p.m. on a motion by M. McKenzie, seconded by F. Gravina.

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*Chair*

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*Secretary-Treasurer*